

# UFFCA

UPPER FRASER FISHERIES  
CONSERVATION ALLIANCE



2014

2015

FISCAL YEAR

ANNUAL  
REPORT





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# Executive Summary

The Upper Fraser Fisheries Conservation Alliance continues to work in support of the Upper Fraser First Nations on fisheries management issues and thanks the 23 member communities for their encouragement to do so.

2014/2015 was an extremely busy year for everyone in the Upper Fraser region. There were many fisheries pre-season discussions, planning and issues to be aware of, such as the protection of Early Stuart sockeye, Bowron, Nadina and Taseko protection measures, and it was a very promising year for Chilko, Quesnel as well as Late Stuart and Stellako sockeye returns to the Upper Fraser. Then came the Mount Polley disaster on the eve of opening fisheries in the Cariboo Region that threw any optimism into a tailspin. Uncertain of the impacts of the tailings spill into Quesnel Lake to the fish migrating up the Fraser River and into the tributaries such as the Quesnel, people became very cautious about fishing and many did not harvest any fish at all.

The UFFCA was involved in many of the pre-season meetings, prepared submissions to DFO's Integrated Fisheries Management Plan (IFMP) for the South Coast, and was involved in IFMP post-release discussions with regards to Interior Fraser Coho management as well as management of chinook and sockeye stocks. The UFFCA also quickly became involved in supporting Upper Fraser First Nations to collect samples that were taken by the First Nations Health Authority to be sampled. The UFFCA also participated in the Mount Polley Science Panel, which was formed to determine how best to move forward, and ensure that gaps in knowledge were filled and that the best information would be collected to determine the effects of the breach.

UFFCA personnel also participate in the Pacific Salmon Commission process, discussing salmon issues as they pertain to the Pacific Salmon Treaty ([www.psc.org](http://www.psc.org)), First Nations Fisheries Council Salmon Coordinating Committee, Southern BC Chinook Strategic Planning Initiative, Fraser Watershed Joint Technical Committee, the Fraser River Aboriginal Fisheries Secretariat Executive Committee ([www.frafs.ca](http://www.frafs.ca)), etc.

There were 7 UFFCA general meetings over the year, hosted in various communities across the region. Our June meeting was held on the shores of Stuart Lake in Fort St. James; we hope to make it an annual event to visit an area within the Upper Fraser that is outside the normal meeting circuit. In addition to the general meetings, the UFFCA also hosted its Annual General Meeting in Prince George on March 19<sup>th</sup>, 2015. The UFFCA Board members are:

- Thomas Alexis – President (Nechako Stuart)
- Paul Grinder – Vice President (Chilko Chilcotin)
- Carl Frederick – Treasurer (Upper Fraser McGregor)
- Stuart Alec – Nazko (Cottonwood Blackwater)
- Christina Ciesielski – CSTC (Nechako Stuart)
- Andrew Meshue – NSTC (Quesnel Horsefly)
- Randy Billyboy – TNG (Chilko Chilcotin)
- TBD – (Quesnel Horsefly)

The Community Fisheries Representative Program was formed to support the communities in their capacity to engage with the UFFCA as well as the Department of Fisheries and Oceans. We continue to expand and the UFFCA welcomes all communities that are interested to participate.

This report focuses on the UFFCA core activities, which are funded via the AAROM (Aboriginal Aquatic Resource and Oceans Management) program. Our AAROM budget remains constant at \$502,000.00 with an increase of \$20,000.00 to support Aboriginal Funds for Species at Risk (AFSAR) projects that were previously funded through a separate agreement. However, it should be mentioned that the UFFCA also supports other activities and initiatives in the Upper Fraser, such as the Pacific Integrated Commercial Fishing Initiative (PICFI) (\$220,000.00 in 2014/15) on behalf of 5 partners in developing the Upper Fraser Commercial Fishing Enterprise, and also the newly accessed Fisheries Habitat Restoration Initiative (\$25,000.00 in 2014/15) to scope opportunities for projects in the Upper Fraser Regions where LNG projects are proposed.

# Background

Prior to reporting on 2014/15 activities, it is important to provide a background on the UFFCA. “The ‘seeds’ of the UFFCA’s creation were first planted back in the early 2000s when a number of technical personnel and representatives from First Nations’ fisheries programs began to meet based on a mutual interest in one another’s programs and projects, and recognition that groups faced common challenges related to fisheries management policy, funding agency policy, capacity issues and other matters. As well, it was observed that the First Nations of the Upper Fraser shared a common cultural linkage, driven by their reliance on few stocks in most cases, whereby the responsibility for stewarding the conservation and health of the stocks returning to their territories is the first and foremost concern” (2011-2012 UFFCA Annual Report).

There was then and still remains today a mutual understanding among the participants that the largest single factor affecting the numbers of salmon annually returning to the UFFCA area’s numerous spawning habitats was, and continues to be, the result of “management” decisions – that function without adequate consideration of the unique contexts, beliefs and needs of upper Fraser First Nations.

The “Upper Fraser” group continued to meet regularly as an ad hoc technical body and adopted the UFFCA title. In 2004, based on broad-based participation and support from upper Fraser First Nations, the UFFCA approached DFO to access funding to formalize itself as an organization, and to secure resources to support an administrative and technical infrastructure. Concurrently, the UFFCA created a strategic plan to guide its technical focus. These activities were also concurrent with the initiation of DFO’s Aboriginal Aquatic Resources and Oceans Management (AAROM) program. Since its inception, and particularly in the last several years, the UFFCA’s annual work plan and activities have varied slightly, depending on funding received and particular priorities being pursued, but the UFFCA has maintained what have become the organization’s core functions. These primary functions include:

1. Working to ensure that Tier 1, 2 and 3 processes and forums, where the management of Fraser Salmon is being directly or indirectly considered, adequately reflect the core-technical interests of UFFCA-area First Nations – getting more fish back to their spawning grounds, and working towards their sustainable management. For these purposes, UFFCA personnel or designates maintain participation in or on the following panels, commissions, forums, processes or initiatives:

- Pacific Salmon Commission:
  - PSC Fraser Panel
  - Southern Panel
  - Coho Technical Committee
  - 2018 Pacific Salmon Treaty Renegotiation
- FNFC Salmon Coordinating Committee
- Fraser River Panel – In Season Management Team.
- FRAFS Joint Technical Working Group
- Southern BC Chinook Strategic Planning Initiative: Technical Working Group
- Southern BC Chinook Strategic Planning Initiative: Strategic Planning Committee
- FRSSI Review
- Forum on Conservation & Harvest Planning
- Fraser Salmon Management Council
- First Nation Fisheries Council (FNFC)
- Regular weekly in-season salmon updates
- UFFCA General Meetings
- UFFCA Board Meetings
- PICFI Delivery





2. Facilitating the dissemination of complex technical information circulated annually by DFO as the first component of their requirement to consult with First Nations with respect to management measures that may affect their fishing rights. Towards this end, the UFFCA maintains technical personnel for the purposes of:
  - Considering information and proposed management measures and policy initiatives in relation to their implications for UFFCA-area stocks and UFFCA First Nations fisheries;
  - Presenting implications and suggesting feedback and responses;
  - Coordinating and providing Tier 1 and 2 forums where exchanges of information can take place – this includes up to 8 general meetings that the UFFCA hosts where DFO disseminates information, and those supported by the UFFCA to participate in the processes/forums above (1) report concerns and seek input on specific issues;
  - Ensuring that the technically oriented interests and concerns of UFFCA-area First Nations are adequately carried forward and reflected in regional and broader forums.
3. Facilitating capacity development initiatives for UFFCA-area First Nations to improve technical skill levels of First Nation fisheries program personnel.

In addition to these core functions, the UFFCA annually dedicates resources towards the pursuit of specific priority technical matters, either on a project basis or policy initiative/management measure basis. Priorities for pursuit are determined via the strategic plan and the organization's board.

Examples of projects undertaken in recent years include:

1. The Taseko River DIDSON project, 2<sup>nd</sup> year of operation
2. Catch Monitoring Review - ongoing
3. Upper Fraser Stock Assessment Framework – ongoing
4. Chinook Aerial Enumeration coordination
5. Chilko/Chilcotin and Fraser Lake Economic Opportunities

4. Examples of policy initiatives/management measures pursued include:

- PICFI and facilitating a reduction in the level of mixed stock harvesting in the marine and lower river and furthering stock-selective inland economic fisheries;
- Chinook indicator program development – facilitating DFO's and UFFCA area First Nations' joint objectives of creating adequate indicator stocks for Upper Fraser Chinook stocks;
- Lobbying for and facilitating protective measures – moving window closures to maximize the returns of weak (less productive) sockeye stocks returning to the UFFCA area, including the Early Stuart, Nadina, Taseko, and Bowron;
- The Stuart sockeye assessment and recovery feasibility studies where the trend and status of the Early and Late Stuart sockeye were considered relative to contributing factors, the options and viability of methods available to reverse their declining productivity were contemplated, and the logistical considerations for the most viable method were developed;
- The Regional Fisheries Liaison program whereby UFFCA First Nations were afforded funding to support a staff member within their fisheries program, with some training being provided via the UFFCA.

While this that may seem like a lot of background and history, it is important to reflect on the reasons for forming this organization and ensure that the original purpose can be recognized and maintained by UFFCA membership as well as personnel. It should also be mentioned that the UFFCA Strategic Plan was conceived in 2004 and there are plans to update this and ensure that we are maintaining the original purpose.

# Narrative Reports by Core UFFCA Position

## 2014-15 Activity Summaries

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### Executive Director (ED) 2014-15 Activity Summary

The ED position's functions vary annually but generally include a mix of technical, administrative and management related responsibilities.

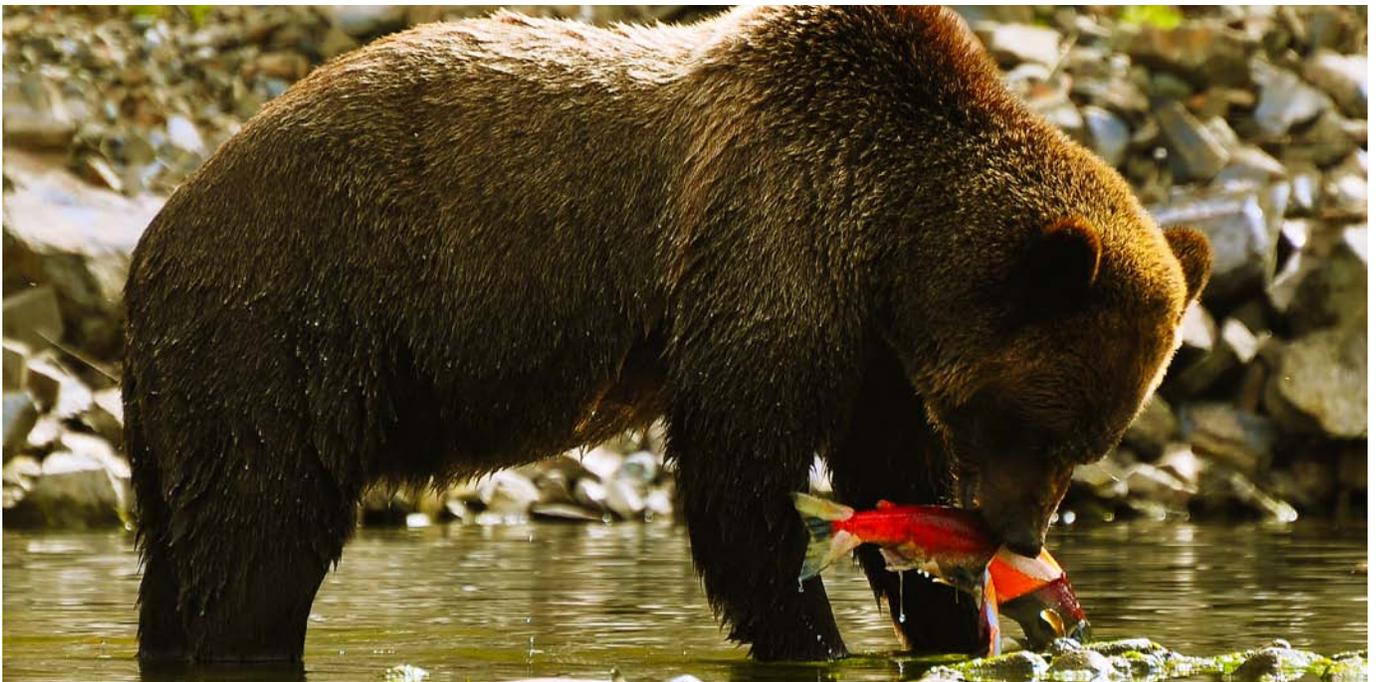
Annual and ongoing administrative-management responsibilities of the ED include:

- Ensuring contracts and agreements with funding agencies are negotiated, developed and executed and reporting requirements are maintained;
- Maintaining contact with all UFFCA personnel and serving as the point of contact for all administrative-management matters;
- Regularly attending to UFFCA Board and General meeting functions;
- Regularly liaising with DFO and core UFFCA staff for the purposes of coordinating UFFCA meeting dates and locations.

General monthly administrative/management duties include:

- Receiving and coordinating the management of revenues and payables;
- Coordinating authorized signatories and managing adherence to the UFFCA's financial control measures;
- Liaising regularly with the UFFCA's bookkeeper/accountant regarding financial management matters including processing and organization of payables, managing the line of credit and other credit instruments, and production of financial materials for the Board of Directors.

The ED also participates in a number of committees, processes and functions for the purposes of representing the interests of the UFFCA (as outlined below within the list of meetings and functions that the ED participated in within the fiscal year).



Meeting #	Date	Meeting	Location
1	April 3, 2014	Fraser Sockeye 2014 Pre-season	Teleconference
2	April 4, 2014	Interior Fraser Coho: IFMP Draft	Teleconference
3	April 11, 2014	ISPA Year End and Pre-season	Teleconference
4	April 11, 2014	Southern BC Chinook Strategic Planning	Teleconference
5	April 14, 2014	ISPA AGM - Siska/UF Alignment	Siska Traditions Hall
6	April 15, 2014	Southern BC Chinook Strategic Planning	Teleconference
7	April 16, 2014	UFFCA Board Meeting	Quesnel
8	April 17, 2014	UFFCA General Meeting	Quesnel
9	April 23, 2014	UFFCA support to Tl'azt'en	Teleconference
10	May 13, 2014	Southern BC Chinook Strategic Planning	Teleconference
11	May 28, 2014	AAROM Program Delivery	Vancouver
12	June 12, 2014	Early Stuart Management Protocol	Teleconference
13	June 16, 2014	Early Stuart Management Protocol – Tier 1	Williams Lake
14	June 18, 2014	UFFCA Board Meeting	Fort St. James
15	June 19, 2014	UFFCA General Meeting	Pitka Bay – Fort St. James
16	June 23-24, 2014	FNFC Fish Tank	Vancouver
17	July 10, 2014	Interior Fraser Coho – Tier 1	Teleconference
18	July 14, 2014	Interior Fraser Coho – FN/RDG Office	Teleconference
19	July 15, 2014	FRAFS Executive Committee	Teleconference
20	July 18, 2014	Interior Fraser Coho – Tier 1	Teleconference
21	July 23/30, 2014	BC Interior In-Season Call	Teleconference
22	July 24, 2014	PICFI – UF CFE meeting	Williams Lake
23	August 13, 2014	FNFC Monthly Call	Teleconference
24	August 6/13/20	BC Interior In-Season Call	Teleconference
25	August 15, 2014	Mt. Polley Science Committee	MoE Williams Lake
26	August 20, 2014	Finance Meeting with DMC	DMC- Prince George
27	August 27, 2014	PICFI – UF CFE	Teleconference
28	August 2014	Fraser Panel Teleconferences	Teleconference
29	September 2014	Fraser Panel Teleconferences	Teleconference
30	September 3, 2014	DMC Finances and Bowron Chinook Flight	Prince George
31	September 3, 2014	UF CFE – Demo Fish Update	Teleconference
32	September 4, 2014	UF CFE – Demo Fish Update/Lower River	Teleconference
33	September 12, 2014	FN Interior Fraser Coho Status	Teleconference
34	September 19, 2014	Siska Fishery Planning	Teleconference
35	October 15, 2014	UFFCA Board Meeting	Williams Lake
36	October 16, 2014	UFFCA General Meeting	Williams Lake
37	October 21, 2014	FRAFS Executive Committee	Kamloops DFO
38	October 27-30	FNFC – Annual General Meeting	Prince George
39	October 31, 2014	Southern BC Chinook Strategic Planning	Teleconference
40	October 31, 2014	Inland Salmon Producers Association	Teleconference
41	November 6, 2014	Canadian Science Advisory Committee	Nanaimo

Meeting #	Date	Meeting	Location
42	November 18, 2014	UFFCA Board Meeting	Quesnel
43	November 19, 2014	UFFCA General Meeting	Quesnel
44	November 27, 2014	UF CFE – Commercial Salmon Allocation.	Teleconference/GoTo Meeting
45	December 2, 2014	PICFI Implementation and Advisory Committee	Vancouver
46	December 5, 2014	CSAF – Upper Fraser Focus	Teleconference/Webinar
47	December 9, 2014	Upper Fraser Forum Presentation Planning	Williams Lake DFO
48	December 11, 2014	UFFCA General Meeting	Prince George
49	December 12, 2014	Upper Fraser Cumulative Effects Workshop	Prince George
50	December 15, 2014	FRAFS EC	Quesnel
51	December 16-18	FRAFS Forum	Quesnel
52	Jan. 10-15, 2015	Pacific Salmon Commission Post-Season	Vancouver
53	January 20, 2015	FNFC Fish Tank	Vancouver
54	January 22, 2015	Fisheries Habitat Restoration Initiative	Teleconference
55	January 30, 2015	Aboriginal Engagement in Fish Management	Vancouver
56	February 6, 2015	Southern BC Chinook Strategic Planning	Teleconference
57	Feb 7-12, 2015	Pacific Salmon Commission Annual Meeting	Portland
58	February 13, 2015	Southern BC Chinook Strategic Planning	Teleconference
59	February 17, 2015	First Nation/MCC IMFP Discussion	Williams Lake
60	February 18, 2015	UFFCA Board Meeting	Williams Lake
61	February 19, 2015	UFFCA General Meeting	Williams Lake
62	February 23, 2015	FHRI	Teleconference
63	February 27, 2015	Taseko DIDSON Planning	Teleconference
64	February 24, 2015	Nlaka’pamux and St’at’imc Chiefs Mtg.	Lytton
65	February 26, 2015	Upper Fraser Commercial Fishing Enterprise	Williams Lake
66	February 27, 2015	Southern BC Chinook Strategic Planning	Teleconference
67	March 9 – 12, 2015	Forum on Conservation & Harvest Planning	Vancouver
68	March 18, 2015	UF Cumulative Effects Workshop	Prince George
69	March 18, 2015	UFFCA Board Meeting	Prince George
70	March 19, 2015	UFFCA General Meeting and AGA	Prince George
71	March 25-26, 2015	Southern BC Chinook Strategic Planning	Richmond



## ED Activity Summary:

- Ensured contracts and agreements with funding agencies were negotiated, developed and executed and reporting requirements are maintained.
- Liaised with DFO staff for the purposes of developing, amending and executing the UFFCA AAROM Agreement (ARM2013MLT-5022-0 [1]) in addition to PICFI agreements for the Upper Fraser CFE (PCB2014-6026-1) and the Inland Salmon Producers Association (PCB2014-6028-1) and a Fisheries Habitat Restoration Initiative Agreement (FHRI-2014-1001-0) administered via the UFFCA.
- Completed final reporting obligations for 2013/14 funding agreements, including the UFFCA's AAROM agreement and PICFI Operational, Vessel and Gear.
- Completed interim reporting for the 2014/15 fiscal year and progress reporting obligations for all funding agreements.
- Developed and maintained employment and fee for service contracts with all UFFCA personnel, other organizations and individuals engaged by the UFFCA.
- Maintained contact with all UFFCA personnel and served as the point of contact for all administrative management matters.
- Liaised with the UFFCA Facilitation Coordinator for the purposes of coordinating UFFCA meeting dates and locations.
- Provided ongoing direction and assistance to the Co-Management Facilitator position regarding their duties.
- Oversaw the transition of finance/accounting personnel.
- Attended all UFFCA Board and general meeting forums, and other related meetings and forums, as required/possible (see meeting summary attached as Appendix 1).
- Participated in the following processes in the following capacities:
  - Pacific Salmon Commission Canadian Caucus as a member of the Southern Panel
  - Southern BC Chinook Strategic Planning Process as member of the Strategic Planning Committee
  - FRAFS Executive Committee as a member for the Upper Fraser
  - Salmon Coordinating Committee in the Commercial Salmon Allocation Framework discussion
  - First Nations Caucus of the Pacific Salmon Commission as the Chair.
- Liaised regularly with the UFFCA's bookkeeper/accountant regarding financial management matters including processing and organization of payables, managing the line of credit and other credit instruments, production of financial materials for the Board of Directors and membership and for inclusion in UFFCA AAROM reporting.
- Received, organized and reviewed all payables for processing; saw to their approval and sign-off with authorized authorities and subsequent distribution.
- Organized processing of emergency payables as required.
- Monitored the UFFCA loan agreement with the Royal Bank of Canada (RBC).
- Maintained and updated contacts and signatories to RBC accounts.
- Led the UFFCA's engagement in PICFI matters, including pursuit of additional funding opportunities, management of CFE functions and Inland Salmon Producers Association (ISPA) administration as well as fisheries.
- Presentation to PICFI managers re: Upper Fraser CFE activities and requirements.
- Presentation to the UFFCA General Meeting on Upper Fraser CFE activities and establishment as a legal entity.
- Assisted with the continued coordination of the establishment of the Upper Fraser CFE as a legal entity, and coordinated the interim CFE's workplan implementation, in conjunction with other personnel.
- Worked with the UFFCA Resource Management Biologist, Facilitation Coordinator, Co-Management Facilitator, EA Coordinator and Senior Advisor for the purposes of providing advice regarding matters related to fish management, work planning and project prioritization, etc.:
  - Matters related to the AFSAR (ATK) project including work planning and reporting;
  - Correspondence re: FSC Fishery Requests, IFMP response, change of address for UFFCA, 2014-15 Resolution for BCCI submission;
  - 2014 Taseko DIDSON planning and summary report;
  - 2015 Taseko DIDSON planning;
  - Early Stuart Management Protocol support to the Carrier Sekani Tribal Council (CSTC);
  - Southern BC Chinook Strategic Planning Initiative;
  - Fisheries/management planning for 2015.

## Facilitation Coordinator (FC) 2014-15 Activity Summary

The Facilitation Coordinator (FC) chairs and facilitates UFFCA functions and forums, and engages UFFCA member First Nations, other First Nations communities and organizations, as well as DFO on fishery management matters of concern and interest to UFFCA First Nations. The FC also participates in a number of committees, processes and functions for the purposes of representing the interests of the UFFCA (as outlined below within the list of meetings and functions that were participated in within the fiscal year). The numbers in the left column refer to the function's number within the Master Meeting Table (Appendix 2).

Meeting #	Date	Meeting	Location
1	April 2, 2014	Salmon Coordinating Committee	Vancouver
2	April 8, 2014	Salmon Coordinating Committee/CSAB	Vancouver
3	April 16-17	Fraser In-Season Management Planning Team	Richmond
4	April 23-24	Fraser Panel	Richmond
5	April 28, 2014	Salmon Coordinating Committee	Vancouver
6	April 29, 2014	SCC/CSAB Small Group	Vancouver
7	May 20, 2014	SCC/CSAB	DFO RHQ - Vancouver
8	June 18-19, 2014	Fraser Panel	Suquamish, WA
9	July 2014	Fraser Panel	Teleconferences
10	August 2014	Fraser Panel / FRIMPT	Teleconference
11	September 2014	Fraser Panel / FRIMPT	Teleconference
12	Sept. 25, 2014	SCC (missed)	Vancouver
13	Oct. 1 – 3, 2014	Fraser Panel Post-Season	Quaaout Lodge
14	Oct. 16, 2014	UFFCA General Meeting	Williams Lake
15	Oct. 28-29, 2014	FNFC AGA	Prince George
16	Nov. 13-14, 2014	Salmon Coordinating Committee	Vancouver
17	Nov. 20, 2014	UFFCA General Meeting	Quesnel
18	Dec. 1-2, 2014	ISPA Meeting	Vancouver
19	Jan. 7-8, 2015	SCC / CSAB	Vancouver
20	Jan 11-15, 2015	Fraser Panel – PSC Annual Meeting	Vancouver
21	January 16, 2015	Salmon Coordinating Committee, small group	Vancouver
22	Feb. 7-12, 2015	Fraser Panel – PSC Post Season	Portland
23	March 2-4, 2015	Inland Salmon Producers Association	Vancouver
24	March 16, 2015	FNFC Fish Tank	Vancouver
25	March 18, 2015	UFFCA General Meeting / AGA	Prince George
26	March 19, 2015	Upper Fraser Cumulative Impacts	Prince George
27	March 25, 2015	Aquaculture Coordinating Committee	Vancouver
28	Mar. 30-31, 2015	M & C Panel – Assessing Risk Workshop	Vancouver

NOTE: Due to scheduling conflicts the Facilitation Coordinator was unable to attend UFFCA meetings on December 11, 2014 and February 19, 2015.

## FC Activity Summary:

The Facilitation Collaborator continues to collaborate with UFFCA biologist and meeting coordinator to set agendas and facilitate general meetings only, the ED chairs all board meetings. The Facilitation Collaborator has taken a condensed role in the overall functions and operations of the UFFCA and is primarily concerned with special assignments; however, continues to provide support in the following areas:

- Facilitate UFFCA's general meetings;
- Assist in setting agendas and ensuring meetings are coordinated and effective;
- Follow-up on AGA matters re society status, board membership, and administrative functions notifications;
- Continue to participate and negotiate on behalf of UFFCA/mid-Fraser members on the Pacific Salmon Commission Fraser Panel;
- Review and clarify communications and briefing notes from for the Board and general membership of the UFFCA to prepare for Fraser Panel negotiations;
- Continue working with BC First Nations, Senior DFO managers, and the Commercial Salmon Advisory Board on the, Salmon Coordinating Committee (SCC) process lead by the FNFC;
- Continue to promote and support the growth of the in-land salmon "River-to-plate" concept by working with the Inland Salmon Producers Association (ISPA); and
- Act as an alternate on the Fraser Salmon Management Council (FSMC) by maintaining information about the process and progress.

### Maintained communication with the following:

- First Nations Fisheries Council all staff particularly for the (SCC)
- Pacific Salmon Treaty – Fraser Panel, FRIMPT
- Secwepemc Fisheries Commission (SFC)
- DFO Williams Lake (Linda Stevens, Dave Reedman)
- FRAFS – Forum Facilitation and Roadmap Process

### Maintained communication and engaged with the following:

- First Nations Fisheries Council (SCC)
- Pacific Salmon Treaty – Fraser Panel, FRIMPT
- First Nations Caucus of the Pacific Salmon Commission
- Secwepemc Fisheries Commission (SFC)
- FNFC – Executive Director and Staff
- DFO - Williams Lake, BCI and Region
- FRAFS – Forum Facilitation and Roadmap Process
- Lower Fraser Fisheries Alliance
- Members of the Island Marine Aquatic Working Group
- Skeena Fisheries Commission

### UFFCA Processes - Emerging and Ongoing Issues:

- The Salmon Coordinating Committee (SCC) particularly the work on the Commercial Salmon Allocation Framework (CSAF)
- Fraser Panel
  - Provisional Management Adjustment (PMA) application
  - Potential "over escapement" or carrying capacity or MSY
- FRSSI
- CFE continued collaboration with other CFEs in BC
- The Fraser Forum Process and the emerging Fraser Salmon Management Council (FSMC)

## Salmon Coordinating Committee (SCC) - Commercial Salmon Allocation Framework (CSAF):

- The SCC had recommended that DFO engage in direct bilateral consultations with BC First Nations on the process and considerations to update the allocation framework;
- The SCC had indicated that it would also like to work to develop a proposal and model potential outcomes of CSAF changes on a small number of fisheries prior to DFO making a final recommendation to the Minister;
- Both groups have suggested that further meetings of both the SCC and the CSAB would be useful to address the outstanding issues that were noted in the “Small Group” meetings;
- “if” an extension of the process occurs, it should focus on collaboration with the CSAB to look at Change Approach 2 and 3; and
- SCC First Nations are preparing examples of how the proposed SCC changes to the CSAF could be implemented for Nass sockeye, Skeena sockeye, Fraser sockeye, and all five salmon species on the Central Coast and West Coast of Vancouver Island. These examples will be used to help the SCC members, First Nation communities, the CSAB and all commercial salmon fishers understand the proposed changes to the CSAF defined in the SCC proposal.

### Key Elements of the SCC Proposal:

#### A – Healthy growth of salmon populations

- The CSAF is meaningless without healthy salmon populations;
- Clearly defined harvest shares for marine and in-river fisheries and more viable fisheries will create an incentive for investment in better stock assessment and fisheries management programs.

#### B – Greater certainty, access and multi-year agreements

- Defined harvest shares for First Nations fisheries and each Area A-H licence group for each production area/species combination (e.g. Skeena Sockeye, North Coast pink salmon);
- Harvest shares will be defined for multiple years with periodic reviews of these shares;
- The initial determination of harvest shares associated with commercial A-H licences under the new CSAF will be based on the number of commercial Area A-H licences, excluding only those 23 licences currently classified as FN “treaty related” licences;
- Each Area A-H licence will be treated equally, regardless of whether it is individually owned or part of the DFO inventory.

#### C - Flexibility in commercial fishing options

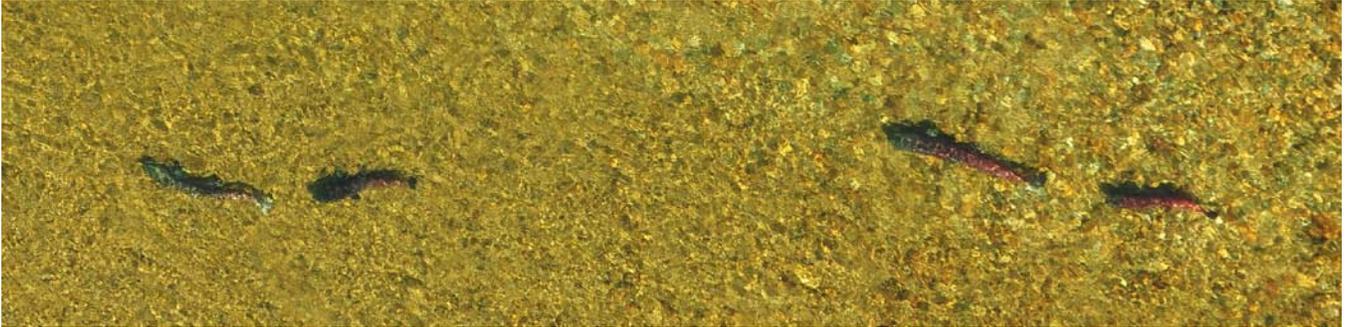
- Any individual, group or First Nation who owns, controls, or is assigned an Area A-H licence may continue to fish that licence an Area A-H fishery; or they could transfer the harvest shares associated with their licence to an approved First Nation fishery.
- Any First Nation or First Nation group that has been assigned a harvest share associated with a specific production area/species may harvest this share in an approved<sup>1</sup> First Nation fishery.
- Any First Nation may propose to implement a new separate fishery where their members can harvest a defined share of the commercial TAC using methods, times and locations that may be similar to, or may be very different from, the methods, times and locations for Area A-H fisheries.
- Any proposal for a new separate FN fishery would need to identify how this fishery would be coordinated with other fisheries in the proposed area and how commercial fishery standards for catch monitoring, compliance and enforcement will be met.
- These monitoring, compliance and enforcement systems will evolve over time. Costs in the first year(s) will likely be greater than in subsequent years.

## Fraser Panel:

Within the Fraser Panel process there are two distinct phases: post-season analysis and pre-season planning. During the October 14 – March 15 period the panel is primarily concerned with post-season analysis with some pre-season planning. There are a number of issues that arise annually; they include but are not limited to the following:

- Post season analysis:
  - Escapement numbers in relation to targets
  - Mission Hydro-acoustic and test fish results
  - Model performance and relationships
  - Difference between estimates (DBEs)
  - TAC calculations – over and under provisions (small but acceptable overages)
  - Test fisheries planning under new regime, i.e. post Larocque case
  - Management adjustments (in 2014 no PSC recommendations were accepted by the panel)
- New or emerging issues for 2014
  - Test fisheries funding
  - MA adjustments
  - Coho ER for 2014 Canada over
  - Evaluation of Qualark and Mission
- In 2014 staff of the PSC made many recommendations on setting of a provisional management adjustment (MA). The Fraser Panel did not accept any recommendations for the PMA. This was a first but will likely be more normal since the Fraser Panel has agreed to use more anecdotal or visual information to make decisions. This gives fishers much more say in what they observe and report.
- Also in 2014 and the spring of 2015, talk at the panel level started about MSY and carrying capacity, i.e. over escapements leading to “delayed density dependency”. This concept or theory lays the foundation for discussions about letting too many fish escape, which would allow for higher ER. This is very concerning.





### Fraser River Sockeye Spawning Initiative:

The Fraser River Sockeye Spawning Initiative (FRSSI) has been an evolving process, which was started in 2005 by DFO, partially as a response to the release of the Wild Salmon Policy (WSP). Conservation groups and many First Nations do not support the FRSSI process. The UFFCA Nations have not always supported the process, but stay involved for fear of something worse. Presently the FRSSI process is driven by DFO but much of the analysis and development is conducted outside of DFO. The UFFCA members maintain concern for the FRSSI process for the following reasons:

- The focus is on management units/aggregates without regard to the status of individual stocks within aggregates or the needs of First Nations that are reliant on few or individual stocks;
- Escapement setting objectives neglect to incorporate stock-specific objectives and bi-lateral discussions with First Nations whose traditional territories include spawning and natal habitats;
- The general nature of the overall management framework that regularly prosecutes fishing in advance of adequate data with which to affirm minimum thresholds;
- Treatment of FSC fisheries within the sockeye management framework for the Fraser varies substantially from the Skeena and Nass (i.e. First Nations' rights-based fisheries aren't treated in a standardized manner);
- Within the existing-emerging context of Aboriginal law, headwater First Nations in the Upper Fraser have a right to *collaborate with DFO* on determining spawning escapement levels for the stocks of sockeye that spawn and rear within their territory – “terminal fishery or stewardship right”;
- Loss of stationary or the number of recruits per spawner is expected to decline as spawner abundance increases, but traditional SR analysis assumes and requires that there is no increasing or decreasing trend in productivity independence of spawner abundance;
- Using data from 19 stocks to represent 44 stocks presents problems;
- It is assumed that all the stocks within each timing aggregate have the same run timing and are equally vulnerable to each fishery. In reality, Fraser sockeye stocks within the same run timing group can, and often do, have very different run timing. Depending on the number and timing of fisheries, individual CUs within a timing group can be harvested at very different rates. Timing or management aggregates are not biological entities, but are constructed for the convenience of managers *regulating mixed stock ocean fisheries*.

### UFFCA Issues and Concerns:

- The UFFCA continues to make progress in attracting new attendees and interest through better promotion, community engagement, and through necessity. Many members are concerned with the status of the salmon stocks and species that return to the Upper Fraser; there are many threats to Upper Fraser salmon stocks, from the Mount Polley Disaster in 2014, to mining activities, to oil and gas pipeline proposed development that we have to be concerned with.
- FRSSI continues to be an issue for First Nations to engage in. DFO science has not done adequately addressed concerns. DFO has now introduced a new addition to assist in the decision making process, a principles and guidelines document to accompany the FRSSI process.
- The Salmon Coordinating Committee (SCC), an FNFC-led process with involvement from BC First Nations including UFFCA members, is moving toward building strong Tier 1 relationships which will eventually bring the UFFCA back to the multi-lateral tables like the IHPC.

## Resource Management Biologist (RMB) 2014-15 Activity Summary

The UFFCA Resource Management Biologist (RMB) continued to represent the perspectives and interests of the UFFCA within a multitude of technical forums and processes, as outlined within the list of meetings and functions that were participated in within the fiscal year (Appendix 1).

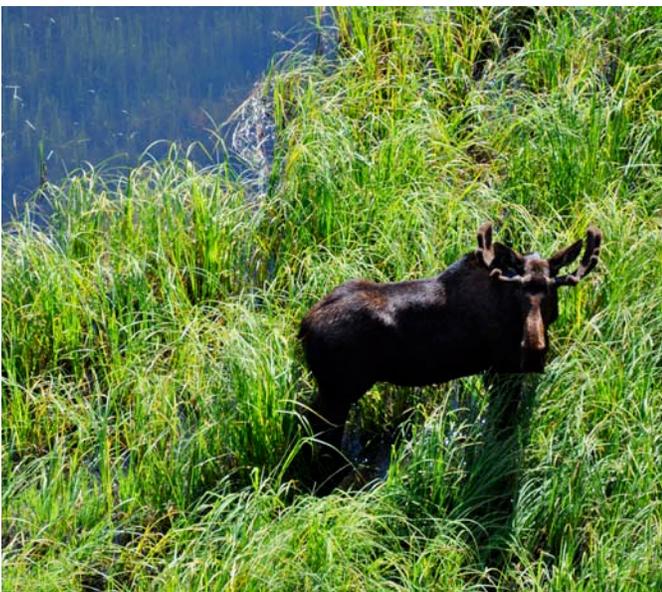
Meeting #	Date	Meeting	Location
1	April 3, 2014	Fraser Sockeye 2014 Pre-Season Planning & IFMP Feedback	Teleconference
2	April 4, 2014	Interior Fraser Coho: IFMP Draft	Teleconference
3	April 16, 2014	Salmon Coordinating Committee: Tier 1	Teleconference
4	April 17, 2014	UFFCA General Meeting	Quesnel
5	April 30, 2014	Salmon Coordinating Committee: Tier 2	Teleconference
6	June 12, 2014	Early Stuart Management Protocol	Teleconference
7	June 16, 2014	Early Stuart Management Protocol: Tier 1	Williams Lake
8	June 18 – 19	UFFCA Board and General Meetings	Fort St. James
9	July	Fraser Panel Teleconferences	Teleconference
10	July 10, 2014	Interior Fraser Coho: Tier 1	Teleconference
11	July 14, 2014	Interior Fraser Coho: Tier 2	Teleconference
12	July 18, 2014	Interior Fraser Coho: Tier 1	Teleconference
13	July 20 / 30, 2014	BC Interior In-Season Teleconferences: Tier 2	Teleconference
14	July 24, 2014	PICFI UFFCA Commercial Fishing Enterprise	Williams Lake
15	August 8, 2014	TNG Community Meeting: Mt. Polley Tailings	Anaham Community Hall
16	August 8, 13 and 20	BC Interior In-Season Teleconferences: Tier 2	Teleconference
17	August 27, 2014	PICFI UFFCA CFE	Teleconference
18	August 28, 2014	WLIB Community Meeting: Mt. Polley	Williams Lake Indian Band
19	August	Fraser Panel Teleconferences	Teleconference
20	September	Fraser Panel Teleconferences	Teleconference
21	September 3, 2014	PICFI UF CFE: Demo Fishery Update	Teleconference
22	September 4, 2014	PICFI UF CFE: Demo Fishery Update	Teleconference
23	October 6, 2014	Mt. Polley Mines: Science Panel Meeting	Williams Lake
24	October 20, 2014	Mt. Polley FNHA Tissue Sample Project Review	Teleconference
25	October 27-30, 2014	FNFC Fall Assembly	Prince George
26	November 20, 2014	UFFCA General Meeting	Quesnel
27	November 27, 2014	UFFCA CFE: Commercial Salmon Allocation Framework	Teleconference
28	December 5, 2014	Commercial Salmon Allocation Framework: UFFCA Focus	Teleconference
29	December 8, 2014	Salmon Coordinating Committee	Teleconference
30	December 11, 2014	UFFCA General Meeting	Prince George
31	December 12, 2014	Upper Fraser Cumulative Effects Workshop	Prince George
32	Jan. 10 – 15, 2015	PSC First Nations Caucus & Joint Coho Technical Committee	Vancouver
33	Jan 19 – 20, 2015	Salmon Coordinating Committee: Tier 1 and 2	Teleconference
34	Jan 26 – 29, 2015	JTWG and Forum on Conservation and Harvest	Chilliwack

Meeting #	Date	Meeting	Location
35	Feb 7 – 12, 2015	PSC First Nations Caucus & Joint Coho Technical Committee	Portland
36	February 17, 2015	IFMP Common Issues Discussion	Williams Lake
37	February 18, 2015	McKinley Creek/Horsefly WS IFC Juvenile Habitat Assessment Proposal	Williams Lake DFO
38	February 19, 2015	UFFCA General Meeting	Williams Lake
39	February 27, 2015	Taseko DIDSON 2015 Planning	Teleconference
40	March 9 – 12, 2015	JTWG and Forum on Conservation and Harvest Planning	Vancouver
41	March 18, 2015	UF Cumulative Effects Assessment Workshop	Prince George
42	March 19, 2015	UFFCA General Meeting and AGM	Prince George
43	March 25 – 26, 2015	Southern BC Chinook Strategic Planning	In-person (dialled in)

### RMB Activity Summary

Throughout the 2014-2015 fiscal year the UFFCA Resource Management Biologist participated as a UFFCA representative on numerous Tier 1, bi-lateral and multi-lateral forums and meetings:

- Salmon Coordinating Committee (Tier 1 and Tier 2)
- UFFCA/Lower Fraser Fisheries Alliance (LFFA) and Mid-Fraser River Early Stuart management meetings (Tier 1)
- UFFCA general meetings (Tier 2)
- BC Interior in-season meetings (Tier 2)
- PICFI Tier 2 meetings (management information related to demonstration fisheries)
- Fraser River Panel in-season meeting observation: work with Upper Fraser FRP representative
- Interior Fraser Coho Tier 1 conference calls (Tier 1 and Tier 2 with RDG office)
- Demo fishery conference calls and meetings (provided technical assistance and presentations)
- Mount Polley tailings spill First Nations community meetings, conference calls and communications coordination and information development with the First Nations Health Authority
- Mount Polley Science Panel meetings and participation
- Commercial Salmon Allocation Framework consultation meetings
- Upper Fraser Cumulative Effects Workshop presentation and participation
- PSC First Nation Caucus and Joint Coho Technical Committee
- Forum on Conservation and Harvest Planning for Fraser Salmon (Fraser Watershed)





### Technical Project Coordination, Support and Reporting

- TNG Fisheries dedicated funding and personnel support to a project designed to continue testing the feasibility of utilizing DIDSON in the Taseko River. The UFFCA Resource Management Biologist (RMB), Habitat Biologist and the TNG Fisheries Manager conducted an on-the-ground field site assessment, and continued development of the site used in 2013. The UFFCA RMB and the UFFCA Habitat Biologist completed all equipment and site logistics planning. The DIDSON was installed and operational from August 10-22. The UFFCA Habitat Biologist will be writing a separate report on this project prior to the end of this fiscal year, with review by the UFFCA RMB.
- The UFFCA RMB played a significant role in coordinating fish tissue and water sampling of Upper Fraser food fisheries in the aftermath of the Mount Polley tailings pond spill. The RMB worked closely with NSTC and TNG Fisheries to collect and ship tissue samples through the First Nations Health Authority (FNHA) for testing. The UFFCA RMB completed a map of the testing sites, which was used by the FNHA for communication of results to First Nations. As mentioned earlier, the RMB participated and did presentations in First Nations community meetings at Williams Lake Indian Band (discussion panel) and Anaham Indian Band (TNG), to communicate technical information related to the water and tissue samples.
- The RMB supported discussions related to the PICFI demonstration sockeye fishery undertaken by the UFFCA Commercial Fisheries Enterprise. Sockeye and coho management issues were discussed at length to address the planning and initiation of fisheries in the Upper Fraser, as well as issues related to the transfer of commercial sockeye salmon TAC to the Lower Fraser. The UFFCA RMB worked on the Stellako demonstration fishery in Fraser Lake, and collected 120 sockeye DNA samples, which were provided to the Pacific Salmon Commission for processing. The DNA will provide a stronger baseline for stock identification to be used in Fraser sockeye management.
- The RMB initiated a stock assessment framework planning project and process with Upper Fraser First Nations and DFO. The project provides a stock assessment overview and opportunities for more engagement by First Nations in those activities, and the process will establish a Stock Assessment Working Group (First Nations and DFO) to coordinate activities in 2015.
- Completed annual reporting for the UFFCA on activities conducted in 2014-2015.

### Co-Management Facilitation

- Worked closely with the UFFCA Habitat Biologist with respect to co-management issues related to stock assessment (Upper Fraser chinook) and the Taseko DIDSON project. The UFFCA RMB also works with the UFFCA Executive Director, key DFO personnel, the UFFCA Habitat Biologist and the UFFCA Co-Management Facilitator on each UFFCA general meeting agenda and technical/management information provided/presented at these meetings.
- Participated as a Technical Working Group member of the South Coast Chinook Strategic Management Planning Initiative beginning March 2015.
- Participated in Early Stuart management discussions with the UFFCA and the Lower Fraser Fisheries Alliance (LFFA). Provided technical information and developed closure window options for the protection and priority harvest of Early Stuart sockeye in the Upper Fraser.

## Advisory/Advocacy Roles: Stock Management & Conservation

- Provided regular reports on First Nations processes and status of pre/in-season discussions with DFO at UFFCA general meetings and BC Interior in-season teleconferences.
- Provided speaking points, analysis, and technical information related to UFFCA area conservation concerns to the Upper Fraser River Panel representative regarding Early Stuart, Bowron/Nadina/Taseko (Early Summers), and Quesnel/Late Stuart/Stellako (Summer) sockeye, including raising the profile of issues associated with the Mount Polley tailings spill.
- Participated in the FRAFS Joint Technical Working Group as First Nations Co-chair and reported all activities at the Forums on Conservation and Harvest Planning in Port Alberni, Quesnel, Chilliwack, and Vancouver (see meeting and travel summary section) and UFFCA general meetings (April, June, November, December, February, March).
- Reviewed detailed technical information pertaining to Interior Fraser Coho management and was an author of the IFC Benchmarks and Status paper accepted by CSAS in November 2014. Provided information and presentations and developed the UFFCA technical/management response for IFC management to DFO as part of the IFMP response. The UFFCA did not agree with DFO's IFC exploitation rate increase for 2014, and strongly opposed the approach throughout the season based on conservation concerns and uncertainty in assessment models. Those concerns proved to be valid with a much lower than desired IFC escapement to the Upper Fraser.
- Reviewed and provided feedback (to UFFCA, DFO and FNFC) and information to the UFFCA general meetings and the Forum on Conservation and Harvest Planning on Fraser sockeye/chinook/Interior Fraser Coho for response to the Draft IFMPs (2014-2015): sockeye – forecast and TAC planning; Chinook – management performance and comparison to IFMP objective; Interior Fraser Coho – recommended no increase to exploitation rate. Developed an IFMP key issues letter (January 2015) for IFMP discussions as part of planning for the 2015-2016 IFMP.

## Community Outreach/Support

- Regularly provided updates and presentations to the UFFCA general meetings and attended community meetings at Williams Lake Indian Band and Anaham Indian Band.
- Regularly provided emails, participated in teleconferences and spoke directly to fisheries reps in the Upper Fraser with respect to salmon management issues.
- Assisted in various technical project and issue discussions with UFFCA First Nations, as per the details reported previously.



## Co-Management Facilitator (CMF) 2014-15 Activity Summary

The UFFCA Co-Management Facilitator assists in the integration of technical endeavors and related capacity transfer needs between UFFCA First Nations, DFO and other organizations. This position also assists the UFFCA's other core staff on a range of administrative and management tasks. Key activities are summarized as follows:

- Solicited agenda items and developed UFFCA general meeting agendas in collaboration with UFFCA personnel, DFO and in some cases UFFCA members.
- Participated in UFFCA general meetings
- Participated in cumulative effects workshops.
- Support provided to Upper Fraser First Nations juvenile and adult sturgeon projects.
- Continued support to the technical components of the Southern BC Chinook Strategic Planning Process.
- Taseko DIDSON project:
  - 2014 and 2015 planning for the Taseko DIDSON project
  - Oversaw maintenance and repairs to UFFCA DIDSON unit
  - Site preparation for DIDSON project
  - Field testing the DIDSON prior to the project start
  - Presentation of project draft results to TNG Fisheries Forum/DFO.
- Chinook aerial enumeration scheduling and participation in some flights (Bowron).
- Signed letter of offer to continue employment with the UFFCA.
- Supported the UFFCA Community Fisheries Representative Program:
  - Supported the CFRs in preparing reports and reporting requirements, using the standardized reporting format.
  - Summarized the CFR reports for the year-end report.
- Participated alongside DFO in the exploration of an Upper Fraser DIDSON site.
- Participated in the Upper Fraser Commercial Fishing Enterprise Economic Opportunity on Fraser Lake.
- Participated in some Fraser River Joint Technical Working Group online meetings.
- Set up a GoTo Meeting account for the Upper Fraser and the Inland Salmon Producers Association (ISPA).
- Supported ISPA.





## Financial Administrator (FA) 2014-15 Activity Summary

The following is a report on the activities of the UFFCA Financial Administrator (FA) for 2014/2015:

The Financial Officer/Administrator's activities do not vary from month to month. The FA maintains the organization's financial records and also produces/prepares:

- Accounts payable summaries
- Accounts receivable summaries
- Financial summaries and reports (i.e. variance and status reports)
- Cheques, in relation to payables and remittances, and preparation for authorization
- Financial summaries for monthly AAROM reporting
- Payroll for staff positions
- Audit preparation and coordination
- Maintaining files related to UFFCA financial matters

In 2014 the Upper Fraser Fisheries Conservation Alliance retained the services of a professional accountant/bookkeeper to perform the activities listed above:

**Dean Mason and Company**  
696 Brunswick Street  
Prince George, BC V2L 2C1  
Phone: (250) 564-2660

## Records and Communications Officer (RCO) 2014-15 Activity Summary

The RCO's monthly activities generally remain consistent month-to-month, and include:

- Attending the UFFCA general meetings and taking meeting notes;
- Completing and circulating draft notes to the ED and FC for review and feedback;
- Working with IT personnel to maintain and updates on the UFFCA website;
- The RCO assists the ED and FC with coordination of UFFCA meeting venues, and performs other functions as requested by the ED;
- Supporting the ED in development of the Year End Report;
- Ensuring communications are maintained with Upper Fraser First Nations.

## Information Technologist (IT) 2014-15 Activity Summary

The IT support position's monthly responsibilities remain consistent and only fluctuate with specific requests from the UFFCA. General duties include:

- Ensuring maintenance and security management of the UFFCA website and data;
- Providing user support and training where required;
- Responding to miscellaneous email requests for support from UFFCA staff and CFRs;
- Enabling the sharing of documents that have been uploaded to website;
- Responding to IT issues from UFFCA staff/contractors.





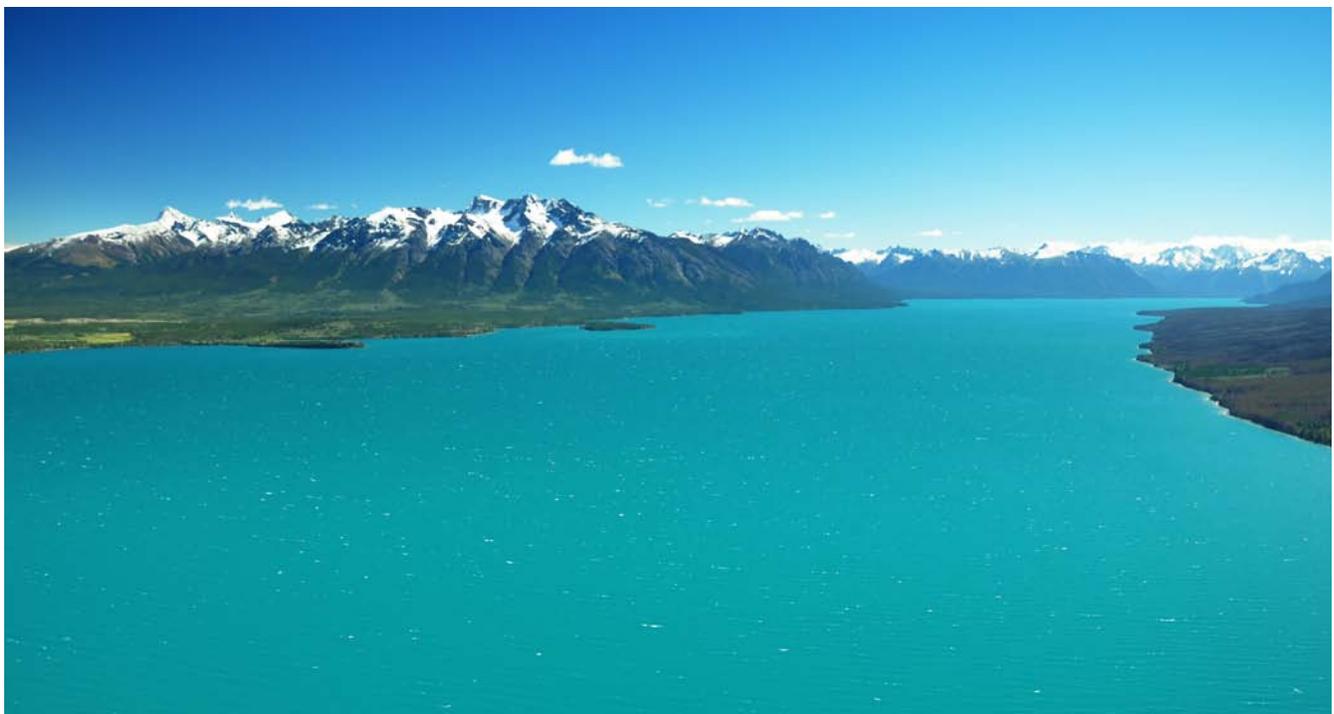
# Schedule 7

## Progress Report / Year End Report

<b>Fiscal Year:</b>	2015-2016
<b>Name and Address of Organization:</b>	Upper Fraser Fisheries Conservation Alliance 298A Mission Road Williams Lake, BC V2G 5K9
<b>Agreement Number:</b>	ARM2013-MLT-5022-0
<b>Amount of Approved Contribution for Fiscal Year:</b>	\$522,000 (\$502,000 AAROM; \$20,000 AFSAR)

**Reporting period: April 1, 2014 to March 31, 2015**

<p><b>Type of report:</b></p> <p><input type="checkbox"/> Progress Report</p> <p><input checked="" type="checkbox"/> Year End Report</p>	<p><b>Purpose of report:</b></p> <p><input type="checkbox"/> Request for advance payment*</p> <p><input type="checkbox"/> Request for reimbursement</p> <p><input checked="" type="checkbox"/> Release holdback</p> <p><input type="checkbox"/> Other:</p> <p><small>*Also submit a revised cash flow projection of eligible costs in the form set out in Schedule 6 of the agreement.</small></p>
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## Section 1 – Financial Summary

DFO Eligible Costs category	Budgeted Amount	Funds received year to date (fill in total only)	Expenses for current reporting period	Expenses year to date (includes current reporting period)
1) Administration	13,536.00		5923.45	13536.00
2) Audit	5,500.00		800.00	6,300.00
3) Communications	11,600.00		6004.05	11,600.00
4) General Operating Expenses	0.00		0.00	0.00
5) Insurance	5,000.00		4775.62	4775.62
6) Professional Services	329,000.00		178,934.35	347763.01
7) Property, Plant and Equipment	6,000.00		3421.51	4836.45
8) Rental of Space/Accommodations	7,200.00		3600.00	7200.00
9) Salaries, Wages and Related Costs	49,543.00		24662.46	48538.73
10) Training	0.00		0.00	0.00
11) Travel	74,621.00		27998.59	53182.72
<b>TOTAL</b>	<b>\$502,000.00</b>		<b>\$ 256,120.03</b>	<b>\$ 497,732.53</b>

\* Anticipated over-threshold or under-threshold status for Progress Reports; actual over-threshold or under-threshold status for Year End Reports. Please fill out Table 1.1 below. As per the table for the applicable Fiscal Year in section 4 or 6 of Schedule 5.

\*\* When receiving funding from other sources please fill in Table 1.2 below.



**Table 1.1**

Where there is an anticipated/actual over-threshold or under-threshold status for a given Eligible Costs category that exceeds the established threshold set out in the table in section 5 of Schedule 5 for the applicable Fiscal Year, please explain:

DFO Eligible Costs category	Budgeted Amount	Actual expenses \$ Amount	Under-budget or over-budget \$ Amount	Reason for budget deviation
1) Administration	13,536.00	13,536.00	0.00	
2) Audit	5,500.00	6,300.00	800.00	Budget was estimated. This is the final based on work required.
3) Communications	11,600.00	11,599.69	0.00	
4) General Operating Expenses	0.00			
5) Insurance	5,000.00	4,775.62	-224.38	Estimated budget amount.
6) Professional Services	329,000.00	347,763.01	18763.01	<ol style="list-style-type: none"> <li>1. Accounting – Increased costs due to changeover of bookkeepers. Review and reconciliation of previous records required.</li> <li>2. Increased community and watershed meeting attendance by the ED and Board President.</li> <li>3. Resource Management Biologist – increased time required to support ED, Board President and Facilitation Coordinator in various processes such as PICFI, SCC (CSAF), etc.</li> </ol>
7) Property, Plant and Equipment	6,000.00	4,836.45	-1163.55	Didn't purchase required computer during this fiscal.
8) Rental of Space/Accommodations	7,200.00	7,200.00	0.00	
9) Salaries, Wages and Related Costs	49,543.00	48,538.73	-1004.27	Mandatory Employer Related Costs less than anticipated.
10) Training	0.00			
11) Travel	74,621.00	53,182.72	-\$21438.28	<ol style="list-style-type: none"> <li>1. Communities billed less for their CFR travel than anticipated due to inability to attend some meetings.</li> <li>2. Some reimbursement from attendance at various processes.</li> </ol>
<b>TOTAL</b>	<b>\$502,000.00</b>	<b>\$ 497,732.53</b>	<b>-\$4267.47</b>	

\* Please contact Linda Stevens ([Linda.Stevens@dfo-mpo.gc.ca](mailto:Linda.Stevens@dfo-mpo.gc.ca)) to discuss how to address any budget deviation and whether a movement of funds or retention of funds will be required.

**Table 1.2**

Total funding provided from all other sources. When receiving funding from other sources please provide details below:

Activity letter - #	Name of organization (and project name, if applicable)	Funding Amount	Status (P / R / C)*
N/A	PICFI - PCB2014-6026-1. Upper Fraser CFE	\$150,000.00	C
N/A	PICFI - PCB2014-6028-1. Inland Salmon Producers Association	\$220,000.00	C
N/A	FHRI-2014-1001-0. Fisheries Habitat Restoration Initiative	\$25,000.00	C
<b>TOTAL</b>		<b>\$395,000.00</b>	

\* P = pending; R = rejected; C = confirmed

## Section 1 – Financial Summary AFSAR Project

**Table 2.0**

Activity Letter - #	Title	Budgeted Amount	Funds received year to date	Expenses for current reporting period	Expenses year to date includes current reporting period	Status of budget A = within +/- 5% B = in excess of +/- 5%
A-3	AFSAR Project (2014AFSAR2423)	\$20,000		\$20,000.00	\$20,000.00	A
<b>TOTAL AFSAR budget</b>		<b>\$20,000</b>		<b>\$20,000.00</b>	<b>\$20,000.00</b>	

**Table 2.1**

Where the budget status is in excess of +/- 5% for a given AFSAR Activity, please explain\* and contact Vivian Chow ([Vivian.Chow@dfo-mpo.gc.ca](mailto:Vivian.Chow@dfo-mpo.gc.ca)) to discuss how to address the budget deviation:

Activity Letter - #	Title	Reason for budget deviation*	Under-budget or over-budget \$ amt.

\* Add rows as required.



**Table 2**

a) Organization / Name	c) \$ Value (Cash)	d) \$ Value (In-kind)	e) Planned Total	f) Actual \$ Received	g) Date to be received?
b) Description of support offered					
<b>Fiscal Year: 2015-2016</b>					
Upper Fraser Fisheries Conservation Alliance <i>Administration</i>	0	1,000	1,000		2015-06-01
Upper Fraser Fisheries Conservation Alliance <i>Wages and Fees:</i> <i>Aboriginal NGO In-kind support: Marcel Shepert, Facilitation and coordination (\$2K); Michelle Tung, ATK Protocol Framework Information/project management/coordination of Community Coordinators (\$3K); Brian Toth, Nechako White Sturgeon expertise (\$4.5K) Meeting costs (room rental, audio visual rental, catering etc.): \$1500</i>	0	11,000	11,000		2015-06-01
<b>Total 2015-2016:</b>	0	12,000	12,000		



# Section 2 – Products/Reports and Actual Results

## KEY ELEMENT A: AQUATIC RESOURCE MANAGEMENT AND STEWARDSHIP

### Activity A-1: Collaborative Management and Capacity Development

The Upper Fraser Fisheries Conservation Alliance promotes accountability in the conservation, protection and sustainable harvest of UFFCA fish populations as well as the health of the ecosystem upon which they depend. The UFFCA provides advice and support services to UFFCA member communities on a range of issues. This activity supports one staff member (Co-Management Facilitator) and several contracts. Results for each are described below.

#### UFFCA Executive Director (Gord Sterritt)

EXPECTED RESULTS	ACTUAL RESULTS
<ul style="list-style-type: none"> <li>Execution and satisfaction of terms of UFFCA’s funding agreements, and satisfactory management of the organization’s finances and financial obligations.</li> </ul>	<p>For fiscal year 2014-2015 the UFFCA Executive Director:</p> <ul style="list-style-type: none"> <li>Ensured contracts and agreements with funding agencies were negotiated, developed and executed and reporting requirements are maintained.</li> <li>Liaised with DFO staff for the purposes of developing, amending and executing the UFFCA agreements, a PICFI agreement for the Upper Fraser CFE (PCB2014-6026-1) and a PICFI agreement for the Inland Salmon Producers Association (PCB2014-6028-1), which were administered via the UFFCA.</li> <li>Completed interim reporting for the 2014/15 fiscal and progress reporting obligations for all funding agreements.</li> <li>Employment and fee for service contracts were executed with UFFCA personnel, other organizations and individuals engaged by the UFFCA.</li> <li>Maintained contact with all UFFCA personnel and served as the point of contact for all administrative management matters.</li> <li>Regularly liaised with the UFFCA Facilitation Coordinator for the purposes of coordinating UFFCA meeting dates and locations.</li> <li>Provided ongoing direction and assistance to the Co-Management Facilitator position regarding their duties.</li> <li>Continued to oversee the transition of finance/accounting personnel.</li> <li>Attended all UFFCA Board and general meeting forums, and other related meetings and forums, as required/possible (see meeting summary file attached as Appendix 2).</li> </ul>
<ul style="list-style-type: none"> <li>Direction, guidance and support provided to the UFFCA’s personnel to assist them in undertaking their identified tasks, achieving their expected results and managing and producing the reporting and other deliverables they are assigned.</li> </ul>	<p>Worked with the UFFCA Resource Management Biologist, Facilitation Coordinator, Co-Management Facilitator, EA Coordinator and Senior Advisor for the purposes of providing advice regarding matters related to fish management, work planning and project prioritization, etc.</p> <ul style="list-style-type: none"> <li>Upper Fraser First Nations Environmental Assessment process engagement.</li> <li>AFSAR (ATK) project related matters including work planning and reporting</li> <li>Correspondence re: FSC fishery requests, IFMP responses, 2014/15 resolutions for BCCI submission.</li> <li>2014 and 2015 Taseko DIDSON planning and summary report.</li> <li>Continued Early Stuart Management Protocol support to the CSTC.</li> <li>Southern BC Chinook Strategic Planning Initiative.</li> </ul>

	<ul style="list-style-type: none"> <li>• Fisheries/management planning for 2014 and 2015.</li> <li>• Media participation and responses to the Mount Polley disaster, including limited participation on the provincially led Mount Polley Science Panel.</li> <li>• Fisheries Habitat Renewal Initiative proposal submissions.</li> </ul>
<ul style="list-style-type: none"> <li>• Maintenance of internal-information flow within the UFFCA (Board and staff/personnel, auditors) to ensure the cohesive and positive working relationship within the organization, and from the UFFCA to its members to both disseminate information and demonstrate the efforts of the organization on its members' behalves, and support its accountability/transparency (i.e. regular communications via email regarding agendas and meetings, correspondence developed and circulated, and regular presentations at general meeting functions regarding the organization's status, and personnel activities).</li> </ul>	<ul style="list-style-type: none"> <li>• In accordance with proper governance, the Executive Director remained the conduit between the staff/personnel, finance, etc. to ensure a positive working relationship within the organization. Results of internal information were articulated to the membership via email or presentation at UFFCA general meetings and AGM. Staff, personnel and the Board President reported regularly to the membership at the general meetings while the Board members verbally presented to the membership at the AGM in March during the Tier 1 session.</li> </ul>
<ul style="list-style-type: none"> <li>• Monthly financial obligations effectively managed.</li> </ul>	<ul style="list-style-type: none"> <li>• Liaised regularly with the UFFCA's bookkeeper/accountant regarding financial management matters including processing and organization of payables, managing the line of credit and other credit instruments, production of financial materials for Board and membership and for inclusion in UFFCA AAROM reporting.</li> <li>• Organized and reviewed all payables for processing; saw to their review and sign-off with authorized authorities and their subsequent distribution.</li> <li>• Organized processing of emergency payables as required.</li> <li>• Monitored the UFFCA's loan agreement with RBC.</li> <li>• Maintenance of contacts and signatories to RBC accounts.</li> </ul>
<ul style="list-style-type: none"> <li>• Representation of the UFFCA interests in various technical/policy forums (such as Forum, Fraser Salmon Management Council, First Nations Fisheries Council, Aquaculture Management Advisory Committee, Fraser Panel, South Coast Chinook Strategic Planning Initiative, Fraser River Aboriginal Fisheries Secretariat) as required/directed.</li> </ul>	<ul style="list-style-type: none"> <li>• Participated on the PST Canadian Caucus as a member of the Southern Panel, the PSC First Nations Caucus as the Caucus Chair, the Southern BC Chinook Strategic Planning Process as member of the Strategic Planning Committee, the FRAFS Executive Committee as a member, the Salmon Coordinating Committee in the Commercial Salmon Allocation Framework discussion, as well as the FNFC Aquaculture Coordinating Committee.</li> <li>• Also participated in the various Forums on Conservation and Harvest Planning Initiatives.</li> <li>• Did not participate in Fraser Salmon Management Council activities, as it is more suitable for individual First Nations to do so.</li> </ul>
<ul style="list-style-type: none"> <li>• Policies and procedures (such as limited partnership and shareholder agreements and financial operating procedures) designed to effectively implement the newly formed CFE.</li> </ul>	<ul style="list-style-type: none"> <li>• Led the Upper Fraser's engagement in PICFI matters, including pursuit of additional funding opportunities, management of CFE functions and ISPA administration.</li> <li>• Presentation to PICFI managers re: UF-CFE activities and requirements.</li> <li>• Assisted with the continued coordination of the establishment of the UF-CFE as a legal entity, and coordinated the interim CFE's workplan implementation, in conjunction with other personnel.</li> </ul>
<ul style="list-style-type: none"> <li>• PICFI funds for the UFFCA's Commercial Fishing Enterprise are administered by the UFFCA until the Commercial Fishing Enterprise is made a separate legal entity.</li> </ul>	<ul style="list-style-type: none"> <li>• Completed final reporting obligations for 2013/14 as well as 2014/15 funding agreements, including the UFFCA's AAROM agreement and PICFI operational/vessel/gear and training/mentoring agreements.</li> <li>• Continued to administer PICFI agreement PCB2014-6026-1. This agreement was amended from \$50,000.00 to \$220,000.00 mid-fiscal to allow for increased capacity building of the CFE for Upper Fraser First Nations.</li> </ul>

<ul style="list-style-type: none"> <li>• Meetings or forums are organized by UFFCA to discuss and resolve matters related to the formation of the Commercial Fishing Enterprise as a separate legal entity.</li> </ul>	<ul style="list-style-type: none"> <li>• Two meetings were held in 2014/15. Both meetings addressed fishing issues as well as the formation of the separate legal entity. All parties are requiring more information and dialogue with regards to the formation of the CFE legal entity and have indicated a completion date of February 2016 to have most if not all-interim partners signed onto the Limited Partnership Agreement.</li> </ul>
<ul style="list-style-type: none"> <li>• Non-AAROM funding (such as BC Capacity Initiative, New Relationship Trust, and PICFI) will be secured in the interests of broadening the organization’s mandate in the interests of its membership.</li> </ul>	<ul style="list-style-type: none"> <li>• Led UFFCA’s engagement in FHRI (Fisheries Habitat Restoration Initiative), including pursuit of funding opportunities for Upper Fraser First Nations, management of a scoping exercise for projects in the Upper Fraser and administration. One agreement was administered on behalf of CSTC, Tl’azt’en and Lheidli T’enneh (FHRI-2014-1001-0).</li> <li>• Led the administration of BCCI agreement 1415-BC-000112 for the purposes of developing a Cumulative Effects Assessment Tool that would support the Integration of FN Interests in the Environmental Assessment Processes.</li> </ul>



## UFFCA Facilitation Coordinator (Marcel Shepert)

EXPECTED RESULTS	ACTUAL RESULTS
<ul style="list-style-type: none"> <li>UFFCA business to be conducted in accordance with the society's by-laws.</li> </ul>	<p>The Facilitation Coordinator continues to support the UFFCA Board of Directors and Society. The following is a recap of the activities of the FC for 2014/2015:</p> <ul style="list-style-type: none"> <li>Ensured meeting minutes are adequately prepared and distributed, ensured provincial filing requirements are up to date (March 2015) and the AGMs are appropriately scheduled and conducted.</li> <li>UFFCA Board Members – 2014 /2015               <ul style="list-style-type: none"> <li>Thomas Alexis – President</li> <li>Paul Grinder – Vice President</li> <li>Carl Frederick – Treasurer</li> <li>Stuart Alec – Nazko</li> <li>Christina Ciesielski – CSTC</li> <li>Andrew Meshue – NSTC</li> <li>Randy Billyboy – TNG</li> <li>Patrick Harry – Canoe Creek Band</li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>Facilitation by a qualified and trained facilitator of eight UFFCA Board and general meetings.</li> </ul>	<ul style="list-style-type: none"> <li>Facilitated UFFCA general meetings on:               <ul style="list-style-type: none"> <li>October 16, 2014</li> <li>November 20, 2014</li> </ul> </li> <li>Was unable to facilitate meetings on:               <ul style="list-style-type: none"> <li>April 17, 2014;</li> <li>June 19, 2014;</li> <li>December 11, 2014;</li> <li>February 19, 2015; and</li> <li>March 19, 2015.</li> </ul> </li> <li>The UFFCA continues to be engaged in a number of processes and this engagement increases each year with more meetings and overlap of meetings. Thus the UFFCA is being forced to manage the human resources to ensure we are participating where and when required. For this reason the Facilitation Coordinator did not participate in every UFFCA general meeting, and the facilitation duties were assumed by either the Executive Director or Resource Management Biologist.</li> <li>For example the UFFCA Facilitation Coordinator was assigned to represent the Upper Fraser on the Salmon Coordinating Committee (SCC), which met often in 2014/2015 and worked to update the Commercial Salmon Allocation Framework. These SCC meetings often overlapped the UFFCA general meetings causing scheduling conflicts. It was agreed that the Facilitation Coordinator would continue to support the UFFCA at the SCC table.</li> </ul>
<ul style="list-style-type: none"> <li>UFFCA members regularly apprised of the matters considered in various processes and forums (for example: the Pacific Salmon Treaty Canadian Caucus, Fraser Panel, First Nations Fisheries Council Salmon Co-ordinating Committee).</li> </ul>	<ul style="list-style-type: none"> <li>Participated in the Pacific Salmon Treaty (PST) Canadian Caucus, Fraser River Panel, First Nations Salmon Coordinating Committee (SCC) and Southern SCC, and Fraser Salmon Management Council sessions.</li> <li>Provided regular updates to the UFFCA Board and general meeting forums regarding the status of the relevant matters being considered within each process.</li> </ul>

**Products/Reports to be provided to DFO:**

<ul style="list-style-type: none"><li>• A report on how the Facilitation Coordinator supported administrative policies or procedures, hired or supervised staff, or maintained the organizations requirements related to the Society Act.</li></ul>	<ul style="list-style-type: none"><li>• UFFCA Annual General Meeting was held at the Carmel Inn on March 19, 2015 in Prince George. Nominations were held for vacant Board positions. See Appendix 2 (RMB Report). This was held within the 15-month allowance as per the BC Society Act.</li></ul>
<ul style="list-style-type: none"><li>• A report on assistance given regarding the implementation of the Commercial Fishing Enterprise.</li></ul>	<ul style="list-style-type: none"><li>• Was unable to participate in 2014/15 due to increased workload on various processes. Continued assistance will be given.</li></ul>
<ul style="list-style-type: none"><li>• A report on the information provided to UFFCA members regarding the various processes and forums attended by the Facilitation Coordinator.</li></ul>	<ul style="list-style-type: none"><li>• See Appendix 2 – Facilitation Coordinator Meeting Summary. Verbal summaries of these engagements were provided to the participants during Tier 1 sessions of the UFFCA.</li></ul>



## UFFCA Resource Management Biologist (Pete Nicklin)

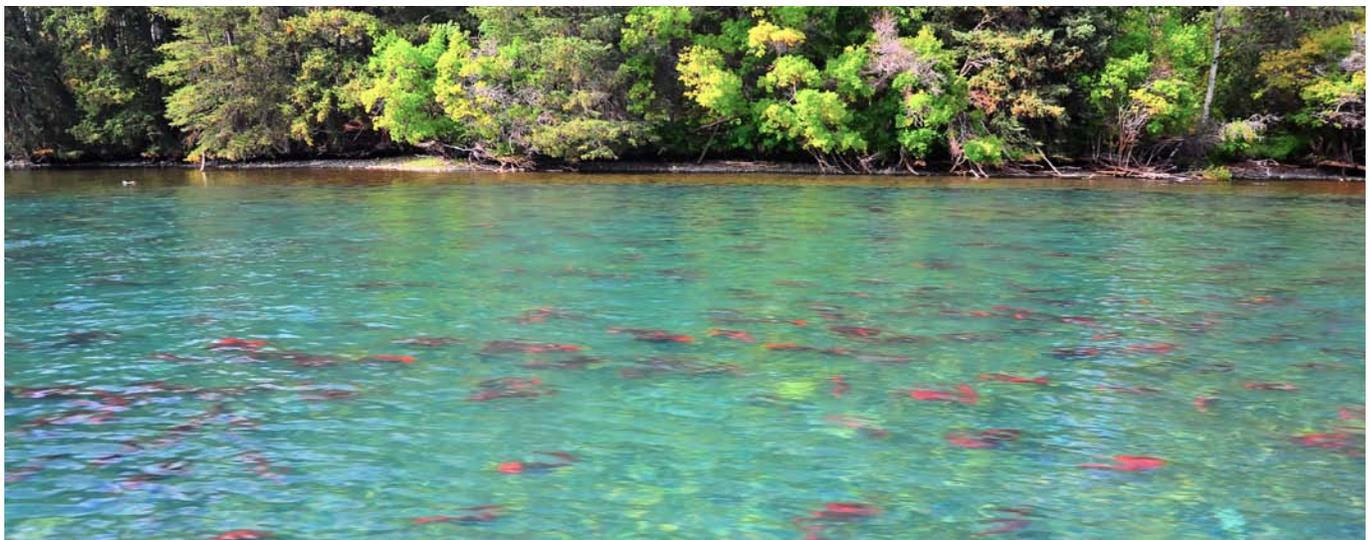
EXPECTED RESULTS	ACTUAL RESULTS
<ul style="list-style-type: none"> <li>Strategic engagement support for Tier 1 (such as Forum, Fraser Salmon Management Council, FRAFS, FNFC) and Tier 2 (such as Joint Technical Working Group, Forum, PST Chinook and Coho technical working group) processes by conveying the interests of the UFFCA area First Nations within these processes, and disseminating progress and issues from these processes to the UFFCA membership.</li> </ul>	<ul style="list-style-type: none"> <li>The Resource Management Biologist continues to support the UFFCA member communities and UFFCA activities through various processes. Detailed accounts of the RMB's activities are provided in the following two areas:               <ul style="list-style-type: none"> <li>Meeting summary files – Appendix 2</li> <li>Activity Report File – Appendix 3</li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>Dissemination and description of management information relating to Fraser salmon to the UFFCA area First Nations in a relevant and understandable context on a regular basis (at eight (8) UFFCA general meetings).</li> </ul>	<ul style="list-style-type: none"> <li>Participated in all UFFCA forums during the fiscal year and presented information regularly. Worked with DFO presenters to model their presentations to better reflect the interests of Upper Fraser First Nations.</li> </ul>
<ul style="list-style-type: none"> <li>Development of management information and responses relating to Fraser salmon, for the consideration and use of UFFCA First Nations (presentations, templates and supporting information).</li> </ul>	<ul style="list-style-type: none"> <li>Provided technical assistance to UFFCA area First Nations in developing written correspondence and verbal feedback to DFO about their interests in relation to DFO management proposals.</li> </ul>
<ul style="list-style-type: none"> <li>Regular reporting of key issues being discussed at various Tier 1/Tier 2 processes and meetings at each UFFCA general meeting.</li> </ul>	<ul style="list-style-type: none"> <li>Presented information at all UFFCA general assemblies outlining the relevance and nature of various Fraser River salmon management processes.</li> </ul>
<ul style="list-style-type: none"> <li>Identification of common objectives and interests with respect to salmon management issues and collaborative pursuit of same.</li> </ul>	<ul style="list-style-type: none"> <li>Members of the UFFCA participated in the Forum on Conservation and Harvest Planning.</li> </ul>
<ul style="list-style-type: none"> <li>UFFCA strategic engagement and/or capacity building initiatives delivered effectively.</li> </ul>	<ul style="list-style-type: none"> <li>Initiated the development of an Upper Fraser Stock Assessment Framework. This is ongoing.</li> <li>Initiated a project to review the Upper Fraser First Nations Catch Monitoring program. This project is ongoing.</li> </ul>
<ul style="list-style-type: none"> <li>Assistance provided to UFFCA area First Nations with their salmon fisheries management issues and projects.</li> </ul>	<ul style="list-style-type: none"> <li>Continued planning and testing of the feasibility of utilizing DIDSON in the Taseko River watershed.</li> </ul>
<ul style="list-style-type: none"> <li>Review of project design and assistance with the implementation of fisheries management projects undertaken by UFFCA area First Nations.</li> </ul>	<ul style="list-style-type: none"> <li>Undertook strategic engagement and/or capacity building initiatives with UFFCA members.</li> <li>Assisted in various technical projects and discussions regarding issues, such as Early Stuart sockeye management, Interior Fraser Coho management, etc. with NSTC, TNG, Tl'azt'en, Lheidli T'enneh, and Nak'azdli.</li> </ul>
<ul style="list-style-type: none"> <li>Participation and feedback provided to the Fraser River Sockeye Spawning Initiative (FRSSI), integrated fisheries management plan for southern BC salmon, Stock Assessment Framework, Wild Salmon Policy implementation and/or other crown initiatives, while advocating and communicating the UFFCA membership's interests for inclusion within such initiatives.</li> </ul>	<ul style="list-style-type: none"> <li>Participated in the COSEWIC CSAS review and interim CSAS status review for Interior Fraser Coho.</li> <li>Provided input to the Chinook Strategic Planning Initiative draft strategies.</li> <li>Participated in the FRAFS Joint Technical Working Group as First Nation Co-chair and reported all activities at Conservation and Harvest Planning Forums and UFFCA general meetings.</li> <li>Participated in PST Coho Technical Committee activities, including coho MU descriptions.</li> <li>Reviewed technical information pertaining to Spring/Summer 5<sub>2</sub> Chinook management. Presented Chinook info and at May and June 2014 UFFCA meetings.</li> <li>Reviewed and provided feedback (to DFO) and information to the UFFCA general meetings and Conservation and Harvest Planning Forum on the Fraser sockeye/chinook outlook 2014 and 2015:</li> </ul>

	<p>sockeye – forecast and TAC planning; Chinook – management performance and comparison to IFMP objective, recommendations for 2014 and 2015.</p> <ul style="list-style-type: none"> <li>Participated in the Mount Polley Science Workshop dealing with issues pertinent to First Nations and working to understand the gaps in data and how to populate those gaps to fully understand the implications of the spill to the fish, habitat and First Nations.</li> </ul>
<ul style="list-style-type: none"> <li>Participation in all joint DFO-Fraser Aboriginal salmon fisheries technical teleconferences to share common information for planning purposes.</li> </ul>	<ul style="list-style-type: none"> <li>Participated in numerous meetings and forums related to Fraser salmon management for the purposes of reflecting the interests of Upper Fraser First Nations. This includes the DFO/First Nations in-season teleconferences held during the 2014 fishing season.</li> </ul>
<p><b>Products/Reports provided to DFO:</b></p>	
<ul style="list-style-type: none"> <li>A report on the expected results as listed above of the Resource Management Biologist will be provided in the mid-year and annual reports provided to DFO.</li> </ul>	<ul style="list-style-type: none"> <li>See meeting summary – Appendix 2</li> </ul>



## UFFCA Co-Management Facilitator (Shamus Curtis)

EXPECTED RESULTS	ACTUAL RESULTS
<ul style="list-style-type: none"> <li>• Technical support provided to First Nations led and/or First Nations/DFO collaborative projects</li> </ul>	<ul style="list-style-type: none"> <li>• The Co-Management Facilitator is responsible for providing support to various programs and Upper Fraser Community Fisheries Projects.</li> <li>• See Appendix 4 for a CFR summary report.</li> </ul>
<ul style="list-style-type: none"> <li>• Engagement of the UFFCA's CFRs maintained through established CFR contracts, CFR claims and other admin-management matters, CFR reporting effectively tracked and recorded, and issues identified by CFRs clearly communicated to UFFCA board and DFO.</li> </ul>	<ul style="list-style-type: none"> <li>• CFR contracts were executed, and CFR travel and participant claims and other admin-management matters were effectively maintained.</li> <li>• The UFFCA receives CFR reports and summarizes those reports in order to communicate any issues that have been identified to the UFFCA Board, ensuring the UFFCA is accountable to its membership. Highlights and issues are also reported at UFFCA general meetings. DFO is also made aware of community issues either through correspondence or at a UFFCA meeting when required. A summary of the Upper Fraser CFR issues has been included in this report.</li> </ul>
<ul style="list-style-type: none"> <li>• Continuation of the implementation of "pilot" ATK collection works related to Nechako white sturgeon. This will be year three of this project.</li> </ul>	<ul style="list-style-type: none"> <li>• Continued to support the communities involved in this project in the collection of their ATK.</li> </ul>
<ul style="list-style-type: none"> <li>• General meetings are well coordinated and function effectively.</li> </ul>	<ul style="list-style-type: none"> <li>• The Co-management Facilitator/Biologist supported the coordination of UFFCA general meetings during the 2014/2015 fiscal.</li> <li>• Duties included planning, agenda development and logistical coordination for the 7 UFFCA general meetings and Annual General Meeting held in 2014/2015.</li> </ul>
<ul style="list-style-type: none"> <li>• Copies of presentations provided to general meetings upon request from Linda Stevens, Resource Manager, DFO.</li> </ul>	<ul style="list-style-type: none"> <li>• Copies of the presentations were distributed upon request.</li> </ul>
<ul style="list-style-type: none"> <li>• Support to UFFCA First Nations with regards to Upper Fraser FSC database as required.</li> </ul>	<ul style="list-style-type: none"> <li>• Assistance was available to the various First Nations staff utilizing the Upper Fraser FSC database throughout the season.</li> <li>• UFFCA member First Nations are becoming increasingly familiar with the database, and as a result, less assistance has been required than in the past.</li> </ul>
<ul style="list-style-type: none"> <li>• Other UFFCA projects and functions assisted as required.</li> </ul>	<ul style="list-style-type: none"> <li>• Technical support was provided to First Nations led and/or First Nations/DFO collaborative projects, including Nechako white sturgeon projects, Upper Fraser white sturgeon projects, and DIDSON site assessment work.</li> <li>• "Pilot" ATK collection works related to Nechako white sturgeon were coordinated successfully.</li> </ul>



## UFFCA Financial Administrator / Bookkeeper

EXPECTED RESULTS	ACTUAL RESULTS
<ul style="list-style-type: none"> <li>Financial reporting information required by the UFFCA's funding agencies are provided in a timely, effective and satisfactory manner.</li> </ul>	<ul style="list-style-type: none"> <li>From April 1, 2014 to September 2014, financial records were maintained by Sharmayne Owen.</li> <li>In October of 2014 the UFFCA contracted Dean Mason and Company (DMC), an independent chartered accounting firm, located in Prince George, BC to assume responsibility for the bookkeeping requirements. Since that time, DMC has reviewed the financial records and determined areas of that could be updated for efficiency. This work is ongoing.</li> </ul>
<ul style="list-style-type: none"> <li>Payables and other financial information regularly prepared for review and processing by the UFFCA Board of Directors, designates, and the Executive Director.</li> </ul>	<ul style="list-style-type: none"> <li>DMC has been regularly processing payables and monthly financial reports upon approval by the Executive Director, which have been presented to the UFFCA Board.</li> </ul>
<ul style="list-style-type: none"> <li>Financial obligations and records relating to the operation and planning of the UFFCA are maintained.</li> </ul>	<ul style="list-style-type: none"> <li>All financial obligations including bi-weekly processing of time sheets and source deductions are paid on time and records maintained as per general accounting principles.</li> </ul>

## UFFCA Records and Communications Officer (Sharmayne Owen)

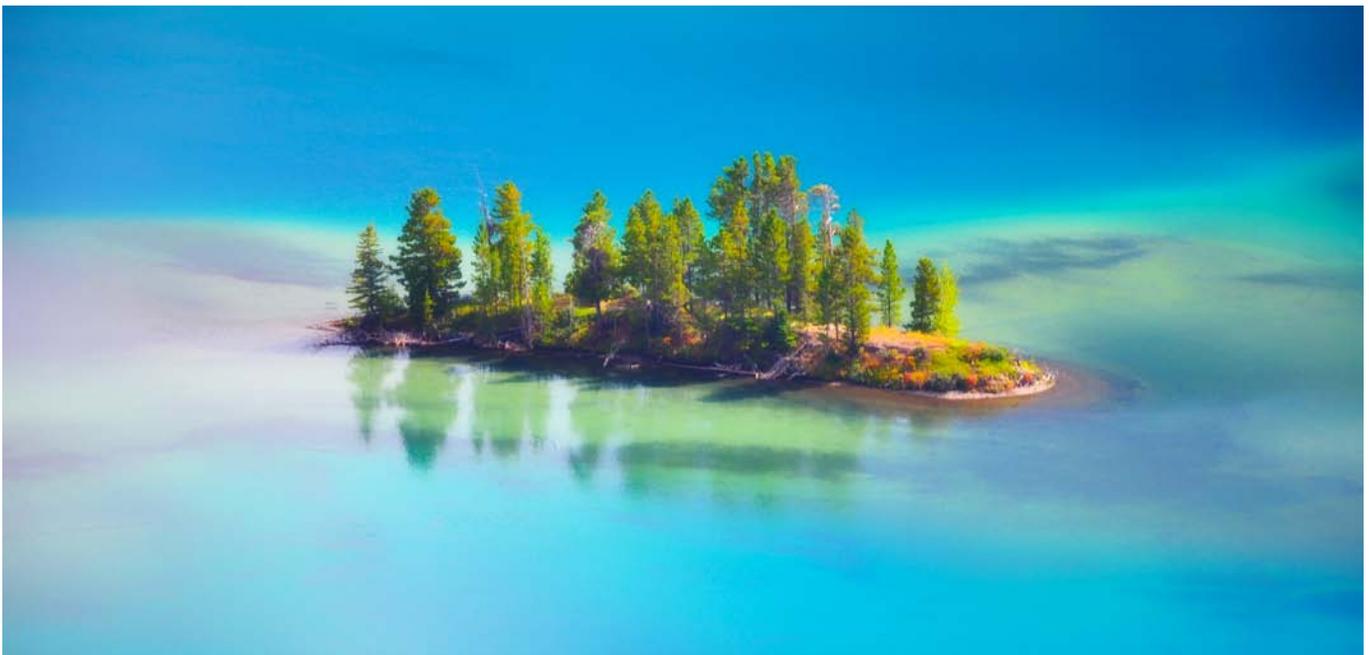
EXPECTED RESULTS	ACTUAL RESULTS
<ul style="list-style-type: none"> <li>UFFCA meeting minutes recorded for all general meetings, and when requested, Board meetings (finalization and distribution of minutes within one week of each meeting).</li> </ul>	<ul style="list-style-type: none"> <li>UFFCA meeting minutes have been recorded for the general meetings that were held over the 2014/2015 fiscal year. Meeting summaries have been prepared for some meetings and continue to be processed for others.</li> </ul>
<ul style="list-style-type: none"> <li>Agendas developed and distributed and at least 8 general and Board meetings coordinated and held.</li> </ul>	<ul style="list-style-type: none"> <li>Agendas are developed for each meeting and distributed as a draft prior to the meetings. One week prior to the meeting, final agendas are distributed. Copies of agendas are affixed at the beginning of each set of minutes referenced above.</li> </ul>

## Information Technologist (Jeremy Farrow)

EXPECTED RESULTS	ACTUAL RESULTS
<ul style="list-style-type: none"> <li>UFFCA personnel's IT needs maintained (i.e. maintain and improve meeting and event scheduling functions, meeting minutes, technical document and presentation posting functions, and posting and sharing functions for other relevant information).</li> </ul>	<ul style="list-style-type: none"> <li>UFFCA personnel's IT needs were maintained, e.g. updating the Simply Accounting package on the Finance Computer and troubleshooting technical issues with the upperfraser.com emails.</li> </ul>
<ul style="list-style-type: none"> <li>UFFCA website maintained and regularly updated with requested information and continuously upgraded (as requested) to allow for more efficient distribution and sharing of information between the UFFCA, its membership and DFO.</li> </ul>	<ul style="list-style-type: none"> <li>Online meeting and event scheduling functions were maintained; meeting summaries, technical documents and presentations were posted to the website as requested.</li> <li>UFFCA domain and emails for personnel were maintained.</li> </ul>
<ul style="list-style-type: none"> <li>Workshops related to the UFFCA area First Nations FSC data management needs prepared and delivered (1-2 workshops planned).</li> </ul>	<ul style="list-style-type: none"> <li>This activity was not required for 2014/15. Information Technologist was available for support when required.</li> </ul>

## ACTIVITY A-1: PRODUCTS/REPORTS TO PROVIDE TO DFO:

<ul style="list-style-type: none"> <li>• Status report of activities and financial summary reports as per Schedule 7, and any supplementary information requested by DFO in relation to the Agreement.</li> </ul>	<ul style="list-style-type: none"> <li>• Provided on August 22, 2015 via email to Linda Stevens.</li> </ul>
<ul style="list-style-type: none"> <li>• Declaration of joint project funding as per agreement provisions and in the form set out in Schedule 7 as appropriate. Summary details of partnering and leveraging activities communicated to DFO in the Annual Report.</li> </ul>	<ul style="list-style-type: none"> <li>• See above.</li> </ul>
<ul style="list-style-type: none"> <li>• A summary of meetings attended by UFFCA personnel on behalf of the UFFCA will be included in the progress and annual report.</li> </ul>	<ul style="list-style-type: none"> <li>• See Appendix 1</li> </ul>
<ul style="list-style-type: none"> <li>• Minutes from General UFFCA meetings will be included in the progress and annual report.</li> </ul>	<ul style="list-style-type: none"> <li>• Meeting summaries – see Appendix 2</li> </ul>
<ul style="list-style-type: none"> <li>• As required, letters and other communications pertaining to but not limited to UFFCA concerns will be provided to the appropriate DFO staff. These will include feedback to DFO on consultation processes for best engagement practices and/or possible mitigations/solutions.</li> </ul>	<ul style="list-style-type: none"> <li>• Letters were sent to DFO staff on the following dates:             <ul style="list-style-type: none"> <li>- January 31, 2014 re: 2014 Interior Fraser Coho Conservation and Management</li> <li>- April 7 2014 re: 2014-2015 IFMP Feedback</li> <li>- August 28, 2014 re: Excess Salmon to Spawning Requirements</li> <li>- January 26, 2015 re: UFFCA Key Priorities for 2015-2016 IFMP.</li> <li>- March 5, 2015 re: DFO’s 2015-16 IFMP process and timelines.</li> </ul> </li> <li>• DFO participated in all General Meetings. Feedback on consultation practices were provided to DFO at these meetings.</li> <li>• In addition, a conference call was held on June 25, 2014 to discuss IFR coho management.</li> </ul>
<ul style="list-style-type: none"> <li>• The UFFCA (internal) Annual Report will be provided to DFO by September 2015 (for 2014/15 fiscal).</li> </ul>	<ul style="list-style-type: none"> <li>• The UFFCA hosted their Annual General Meeting in March 2015. At this AGM a verbal report was provided to the membership on the activities that had occurred over the past year. The Facilitation Coordinator then filed an internal online report to the BC Registry Services for the Upper Fraser Fisheries Conservation Alliance Society.</li> <li>• The UFFCA is also in the process of producing an external annual report that mirrors this schedule 7 reporting but can be shared broadly. The 2014/15 Annual Report is scheduled to be completed by Mid-October 2015.</li> </ul>

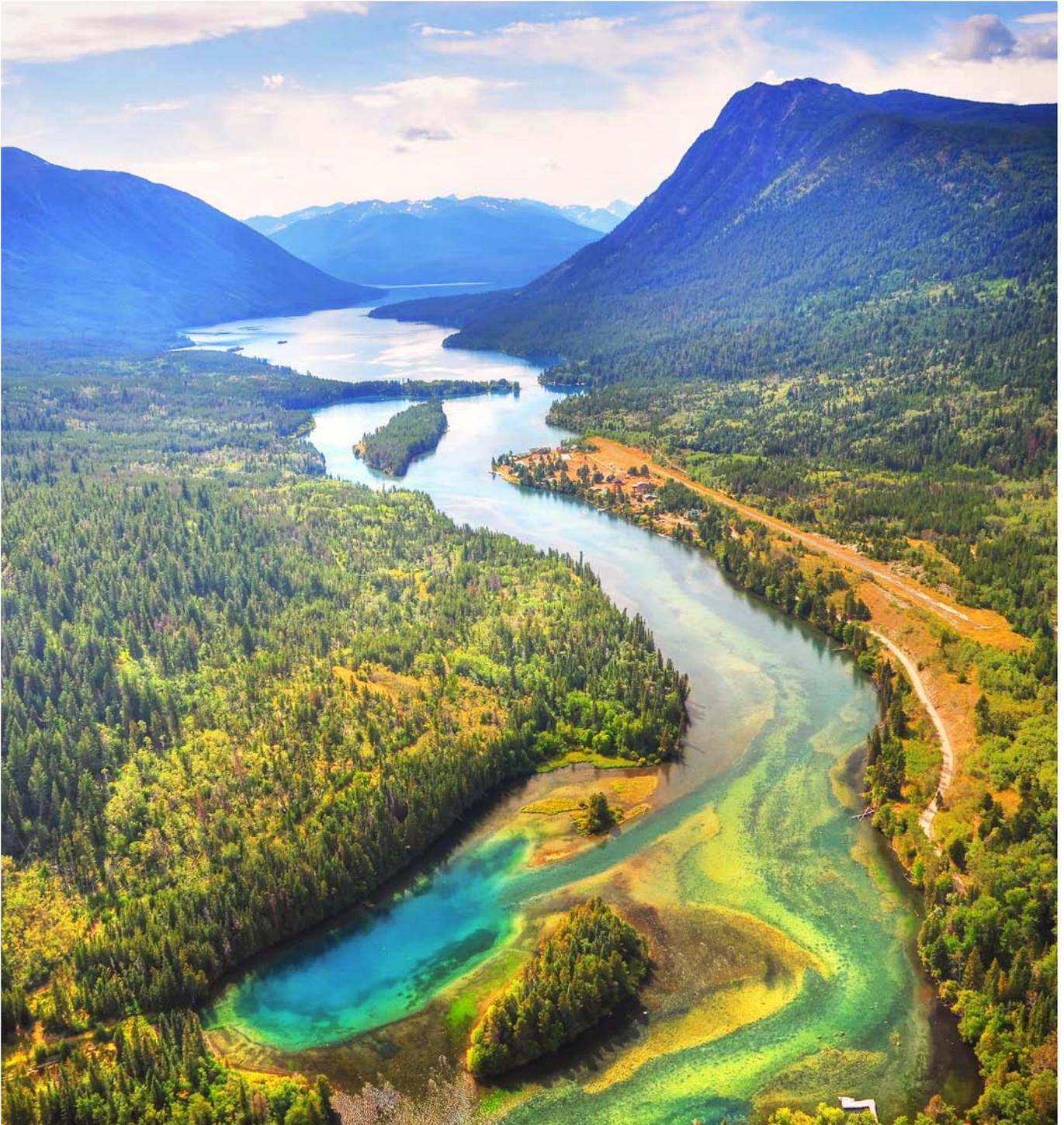


## Activity A-2: Community Engagement

EXPECTED RESULTS	ACTUAL RESULTS
<ul style="list-style-type: none"> <li>The Board of Directors will provide the organization with sound direction and monitor the organization's progress toward established objectives and deliverables, ensure sound financial management, and be responsible for meeting obligations to both funders and members.</li> </ul>	<ul style="list-style-type: none"> <li>Direction was provided to the Executive Director on financial management objectives as well as strategic directions.</li> <li>When required, Board decisions or direction was requested via email and/or telephone.</li> </ul>
<ul style="list-style-type: none"> <li>Up to eight general meetings and eight Board of Directors meetings will be held. Special general meetings and meetings with eligible communities will be held as required.</li> </ul>	<ul style="list-style-type: none"> <li>Board meetings are held the evening prior to the general meetings.                             <ul style="list-style-type: none"> <li>April 17, 2014 – Quesnel, BC.</li> <li>June 19, 2014 – Fort St. James, BC</li> <li>October 16, 2014 – Williams Lake, BC</li> <li>November 20, 2014 – Nazko, BC</li> <li>December 11, 2015 – Prince George, BC</li> <li>February 19, 2015 – Williams Lake, BC</li> <li>March 19, 2015 – Prince George, BC</li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>Up to 23 Community Fisheries Representatives will be retained via the UFFCA.</li> </ul>	<p>19 communities were engaged via the CFR program in 2014-2015:</p> <ul style="list-style-type: none"> <li>Yekooche First Nation</li> <li>Ts'il Kaz Koh</li> <li>Tl'azt'en</li> <li>Nazko</li> <li>Lheidli T'enneh</li> <li>Lhtako Dene</li> <li>Saik'uz</li> <li>Nak'azdli</li> <li>Tsilhqot'in National Government – 7 Communities</li> <li>Northern Shuswap Tribal Council – 4 Communities</li> </ul>
<ul style="list-style-type: none"> <li>Effective communication between the UFFCA and its member communities will be facilitated by the CFRs. This will include the articulation of CFR community interests to the UFFCA on fisheries issues via the CFR reports, as well as the identification of priority information gaps for redress within each of UFFCA's geographical units (ensuring that the work of the UFFCA is being driven by the interests of the communities it is intended to serve).</li> </ul>	<ul style="list-style-type: none"> <li>The Community Fisheries Representatives were actively engaged in 2014-2015. Some communities have greater capacity than others and the UFFCA supports all communities as requested.</li> <li>The UFFCA offers contribution agreements to any eligible UFFCA area First Nation or Tribal Council to engage in the Community Fisheries Representative program, whereby they are funded up to \$500/month per band to attend UFFCA forums, gather information regarding fisheries issues within their communities, and provide monthly reporting. Reporting and invoicing must be received within appropriate timeframes and in the proper format in order to be eligible for payment. A summary of the issues identified and the resources or assistance requested is provided below.</li> </ul>
<ul style="list-style-type: none"> <li>Through general meetings and via email and other communications processes, technical information and presentations related to fisheries management issues will be provided to area First Nations to improve their understanding of DFO's management planning processes and assist them in identifying related concerns and issues.</li> </ul>	<ul style="list-style-type: none"> <li>Communications, technical information and presentations related to fisheries management issues were provided at each meeting as well as through the UFFCA Tier 1 distribution list serve, which contains over 100 contacts from the Upper Fraser River, including leadership.</li> </ul>

## PRODUCTS/REPORTS TO PROVIDE TO DFO

CFR's reports will be summarized in the UFFCA's progress and annual final report.	Attached.
Minutes from eight general meetings will be provided to DFO. This report is a requirement of the Records and Communications Officer as described in Activity A1 above.	Appendix 2 - Meeting Summaries



## Activity A-3: AFSAR Project

### PRODUCTS/REPORTS TO PROVIDE TO DFO

<ul style="list-style-type: none"> <li>Completion of the AFSAR On-line Tracking System Report (<a href="http://www.recovery.gc.ca/AFSAR-FAEP">http://www.recovery.gc.ca/AFSAR-FAEP</a> )</li> <li>Financial reporting will be tracked separately for this project and reported as outlined in Schedule 7.</li> <li>Copy of ATK questionnaire/methodology for the 2014/15 field season.</li> <li>Summary of findings from ATK questionnaire, as they relate to key knowledge gaps within the western scientific context.</li> <li>Summary of meeting minutes and participant list from the community meeting held at the start of the project.</li> <li>Copy of material prepared for the UFFCA/NWSTWG meeting held in Q4 that will include an overview on (i) current methodology refinements and lessons learned and (ii) a summary of information synthesized from the ATK gathered to-date that address specific recovery plan strategies.</li> </ul>	<p>Check one:</p> <p><input checked="" type="checkbox"/> Complete (if checked, submit products/reports)</p> <p><input type="checkbox"/> In progress (if checked, submit draft product/reports)</p> <p><input type="checkbox"/> Cancelled (if checked, provide explanation in table 2.1)</p> <p><input type="checkbox"/> Delayed (if checked, provide explanation in table 2.1)</p> <p><input type="checkbox"/> Not started (i.e., reporting period prior to activity start date)</p> <p>See Appendix 3</p>
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\* Please insert the title of the product/report in the status section and provide a copy of it by hardcopy, CD, DVD or hyperlink when it has been completed.

## KEY ELEMENT B: FOOD, SOCIAL AND CEREMONIAL (FSC) FISHERIES MANAGEMENT

## KEY ELEMENT C: ECONOMIC OPPORTUNITIES

## KEY ELEMENT D: AQUATIC RESOURCE MANAGEMENT COMPLIANCE AND ACCOUNTABILITY

**Table 2.1**

For any product/report that did/will not meet the planned timeframe for completion, please explain (add rows as required):

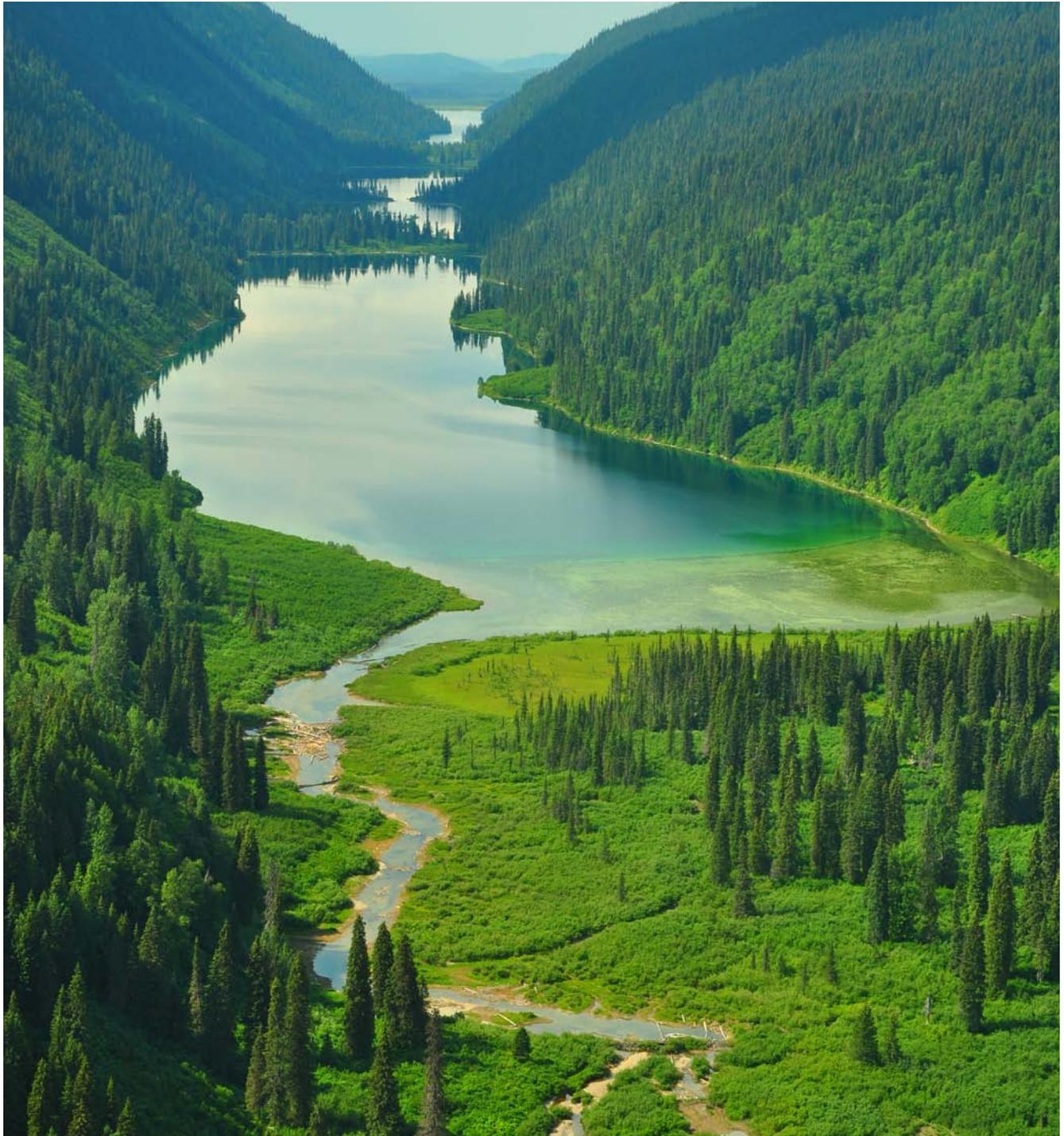
Expected Product/Report	Explanation for delay

## Section 3 – Measuring Program Performance – AFSAR Project

#1 – List any new training, expertise or other capacity building that was funded through this contribution agreement (training includes both formal courses and informal training such as shadowing):

Training/Expertise/Other Capacity	List type (there may be multiple items per line)	# people trained	# training days (total)	
<b>1. ABORIGINAL TRADITIONAL KNOWLEDGE</b>				
a.	Interviewing techniques	Evaluation and refinement to questionnaire and interview protocols	4	4
b.	Interviews / gathering	Evaluation on interviews and information gathering, refinements to research methodology	4	2
c.	Knowledge sharing	Knowledge sharing protocol continued with Tl'azt'en, Nak'azdli, and now extended to Saik'uz First Nation	5	1
<b>2. ADMINISTRATION</b>				
a.	Computer			
b.	Financial management / Accounting			
c.	Office management			
d.	Program Management and Oversight			
e.	Contribution agreement management (e.g., work planning, reporting)			
<b>3. ENFORCEMENT/MONITORING</b>				
a.	Aboriginal Guardian			
b.	Safety			
<b>4. FISHERIES/AQUATIC RESOURCE MANAGEMENT</b>				
a.	Catch reporting			
b.	Planning			
c.	Communication, Outreach and Education			
d.	Species at risk			
<b>5. HABITAT MANAGEMENT</b>				
a.	Planning			
b.	Restoration/enhancement			
c.	Communication, Outreach and Education			
<b>6. OPERATIONAL MANAGEMENT</b>				
a.	Project management			
b.	Safety			
c.	Equipment Use and Maintenance			
d.	Governance			
<b>7. SCIENCE/TECHNICAL</b>				

a.	Data collection and/or analysis (e.g., tagging, stock assessment)			
b.	Monitoring (biological)			
c.	Safety			
<b>8. POLICY</b>				
a.	Policy analysis			
b.	Policy development			



**#2 – List all new key structures or processes that were established through the funding of this contribution agreement (e.g., databases, frameworks, guides, plans, protocols, procedures, policies, standards, strategies, structures, tools):**

	<b>New key structure or process (there may be multiple items per line)</b>
1. Aboriginal Traditional Knowledge	<ul style="list-style-type: none"> <li>• Knowledge protocol and sharing agreement template</li> <li>• TEK questionnaire</li> <li>• TEK group discussion questionnaire</li> <li>• Data compilation framework</li> </ul>
2. Administration	
3. Enforcement/Monitoring	
4. Fisheries/Aquatic Resources Management	
5. Habitat Management	
6. Operational Management	
7. Science/technical	
8. Policy	
9. Other	

**#3 – For each phase of the Species at Risk Conservation Cycle, list the species and population, where applicable, for which the Activities of this contribution agreement allowed for active engagement:**

<b>Phase of the Species at Risk Conservation Cycle</b>	<b>Species and population</b>
1. Pre-COSEWIC	
2. COSEWIC* species assessments	
3. SARA listing consultations	
4. SARA recovery planning	Nechako White Sturgeon
5a. SARA Recovery Strategy/Action Plan/Management Plan implementation	Nechako White Sturgeon
5b. Other recovery objective implemented (e.g., community conservation strategy, provincial recovery strategy)	
6. SARA monitoring and evaluation	Nechako White Sturgeon
7. Other	

\*Committee on the Status of Endangered Wildlife in Canada

**#4 – List all capital acquisitions purchased via this AFSAR agreement (\$1,000 or more; add more lines as necessary):**

<b>Item and description</b>	<b>Cost</b>
1.	
2.	
3.	

## Section 4 – Confirmation

Please complete the following:

I hereby confirm that the information provided in this report, including all attachments, is accurate to the best of my knowledge and that I am authorized to sign this report on behalf of the Organization.

<< Option 1: electronic – check box >>

I have read and agree with the above statements

Name: Gord Sterritt

Position: Executive Director

Date: August 22, 2015





For more information about the Upper Fraser Fisheries Conservation Alliance  
visit our website at [www.upperfraser.ca](http://www.upperfraser.ca)



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